

COLLEGE OF
Eastern Utah

2008 - 2009 General Catalog



Introduction

INTRODUCTION

WELCOME TO THE COLLEGE OF EASTERN UTAH

We are a student-centered community college dedicated to excellence in education. We offer academic programs that facilitate seamless transitions to four-year institutions as well as applied technology programs that provide certificates and degrees that lead to jobs.

Our primary campuses are located in Price and Blanding, with a college center in Castle Dale. The campus settings are extraordinary. The opportunities for biking, hiking, fishing, and other outdoor activities is unparalleled. Because of our setting, our faculty and students have a chance to participate in world-class archeological and paleontological excavations.

We are proud of being a college with a friendly, open attitude. Our faculty, staff and student body are dedicated to supporting students and their learning experiences. Our cocurricular and extracurricular programs offer a wide range of experiences and opportunities. Our intercollegiate sports programs are a source of entertainment and college pride. We are grateful that you have chosen to spend your college years with us. We are confident that your choice will be well rewarded.

Reeves Building - Constructed in 2002-2003



Old Main - Retired in 2004

HISTORICAL SKETCH

At Utah's youngest community college, numerous changes have occurred over the last 71 years. Since 1937 we have grown from Carbon College, with an enrollment of 146, to College of Eastern Utah, with an enrollment of over 2500 students. In the early years by an act of the Utah State legislature we were under the Utah State Board of Education. In 1959, the college became a branch of the University of Utah. In 1965 we became College of Eastern Utah, and four years later our relationship with the University of Utah was terminated. As a result of the 1969 Higher Education Act, we became a full-fledged member of the Utah State System of Higher Education.

COLLEGE MISSION

College of Eastern Utah is a comprehensive community college committed to the highest standards of instruction and learning. CEU prepares students through certification, degrees, and transfer programs and seeks to provide a complete campus experience for both traditional and non-traditional students. The college educates and assists students with their social, physical, intellectual, cultural, and emotional development. CEU strives to help instill the curiosity and skills necessary for a student to continue learning throughout life. The College is committed to respond to the educational needs of the communities it serves. CEU will work with senior state institutions to provide access for a limited number of on-campus Bachelor's degree programs.

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIO
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

ACADEMIC CALENDAR 2008-2009

SUMMER SEMESTER 2008

FIRST SESSION

May 12 Orientation and Registration and	Orientation, Reg- istration and
May 21 Classes Begin	Classes Begin
May 22 Last day to add and drop classes	Last day to add without the "W" being recorded on transcript
May 22 on transcript	"W's" recorded
May 26 Holiday	Memorial Day
June 13 Last day to drop classes	Last day to drop
June 24 Final Examina- tions	Final Examina- tions
June 24 End of First Ses- sion	End of First Ses- sion
June 27 Final grades due	Final grades due

SECOND SESSION

June 25 Orientation and Registration and	Orientation, Reg- istration and
July 4 Classes Begin	Classes Begin
July 7 Independence Day Holiday	Independence Day Holiday
July 8 Last day to add and drop classes	Last day to add and drop classes without the "W" being recorded on transcript
July 8 on transcript	"W's" recorded
July 24 Pioneer Day Holiday	Pioneer Day Holiday
July 25 Last day to drop classes	Last day to drop classes
August 7 Final Examinations	Final Examinations
August 7 End of Second Session	End of Second Session
August 11 Final grades due	Final grades due

See class schedule for a listing of block course dates

FALL SEMESTER 2008

August 18 Orientation and Registration	Orientation and Registration
August 18 Classwork begins Monday at 5:00 p.m.	Classwork begins Monday at 5:00 p.m.
September 1 Labor Day Holiday	Labor Day Holiday
September 8 Last day to add and drop classes	Last day to add and drop classes without the "W" being recorded on transcript
September 9 "W's" recorded on transcript	"W's" recorded on transcript
October 16, 17 Fall Break	Fall Break
October 22 Last day to drop classes	Last day to drop classes
November 26, 27, 28 Thanksgiving Holiday	Thanksgiving Holiday
December 5 Instructor's Day	Instructor's Day
December 8, 9, 10, 11 Final Examinations	Final Examinations
December 11 End of Fall Semester	End of Fall Semester
December 16 Final grades due at noon	Final grades due at noon

SPRING SEMESTER 2009

January 5 Orientation and Registration	Orientation and Registration
January 5 Classwork begins Monday at 5:00 p.m.	Classwork begins Monday at 5:00 p.m.
January 19 Martin Luther King Day Holiday	Martin Luther King Day Holiday
January 26 Last day to add and drop classes	Last day to add and drop classes without the "W" being recorded on transcript
January 27 "W's" recorded on transcript	"W's" recorded on transcript
February 16 President's Day Holiday	President's Day Holiday
March 16-20 Spring Break	Spring Break
March 9 Last day to drop classes	Last day to drop classes
April 10 Good Friday Holiday	Good Friday Holiday
April 27 Instructor's Day	Instructor's Day
April 28, 29, 30 Final Examinations	Final Examinations
May 1 End of Spring Semester	End of Spring Semester
May 1 San Juan Commencement	San Juan Commencement
May 2 Commencement	Commencement
May 6 Final grades due at noon	Final grades due at noon

See class schedule for a listing of block course dates.

COLLEGE OF
Eastern Utah

2008 - 2009 General Catalog



**Statement of
Policy**

STATEMENT OF POLICY

College of Eastern Utah makes every effort to insure the accuracy of information contained in this catalog. However, the catalog is not to be considered a binding contract between College of Eastern Utah and the student. The college reserves the right to make any changes, deletions or revisions. Information contained in this catalog is general information. More current or complete information may be obtained from the appropriate office, department, administrative office, or the web page.

AFFIRMATIVE ACTION/ EQUAL OPPORTUNITY

College of Eastern Utah is committed to policies of equal opportunity in employment and educational programs, regardless of sex, race, age, color, religion, national origin, marital status, handicap or veteran disability. College of Eastern Utah, in compliance with the Americans with Disabilities Act, provides reasonable accommodations to persons with known disabilities. All questions or requests for information should be directed to the Affirmative Action/Equal Opportunity officer at (435) 637-2120 or The Office for Civil Rights, Department of Education Denver Region, Federal Building, 1244 Speer Blvd., Suite 310, Denver, CO 80204, (303) 844-5695

PERSONS WITH DISABILITIES

College of Eastern Utah, in compliance with the Americans with Disabilities Act, provides reasonable accommodations to persons with known disabilities. For further questions, please contact the Director of the Disability Resource Center at (435) 613-5326.

ACCREDITATION

College of Eastern Utah is a two year, state supported community college operated under the Utah State Board of Regents. It is accredited by the Northwest Association of Schools and Colleges, by the Utah State Board of Education and is a member of the National Commission on Accrediting. Credits earned at the College of Eastern Utah are transferable to other institutions of higher learning in the United States.

WIRELESS CAMPUS

The College of Eastern Utah is totally wireless on all of its campuses. This technology allows student access to the internet, as well as their student records and the college's internal network from any classroom, residence hall room, the library, the Student College Center and all other spaces on campus. Special radio transmitters are installed throughout every building and on the roof tops above each campus which beam the signal from the laptop to the internet and vice versa - just like a plugged in PC.

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIOL
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

COLLEGE OF
Eastern Utah

2008 - 2009 General Catalog



**College
Terminology**

COLLEGE TERMINOLOGY

TERMS

ARTICULATION

An articulated course is one for which the educational requirements are the same at College of Eastern Utah as at the other schools in the Utah System of Higher Education (USHE). Therefore, if a student takes a course at CEU that has been articulated for transfer to the USHE schools, that course will be accepted as equivalent in content to a similar course at the USHE schools.

CONCURRENT ENROLLMENT

When you are enrolled in college courses while still attending high school. This can also refer to enrollment in two related college courses at the same time, one of which would normally be a co-requisite for the other.

COREQUISITE

A course that is required to be taken at the same time or in conjunction with another.

COURSE LOAD

The number of units a student is taking in any given term.

COURSE TITLE

The descriptive name of the course. It gives a general idea of the content of the course.

CREDIT

The number of semester hours granted for completing a course. After the course title is a designation (3:3:3). The first number is the number of credits, the second number is the hours spent in lecture and the third number is the hours spent in lab.

DEPARTMENT HEADINGS

In the Academic Programs and Departments section of the catalog, each department has a four letter abbreviation. This abbreviation will appear in the class schedule and on the student's schedule (ex. BUSN is Business)

ELECTIVE

A course that is not specifically required, but will count toward a given degree.

GRADE POINT AVERAGE

Also referred to as your GPA. Each grade is assigned a specific amount of quality points (ex. An A is worth 4 quality points, an A- is worth 3.4 quality points, etc.) To compute the GPA, add all the quality points together, divide by the number of credit hours for the courses taken (which earned a letter grade) and this will be your GPA. Courses taken for audit or credit/non credit are not computed in your GPA.

LAB

A course or portion of a course during which students perform experiments or activities to help them understand and reinforce the material taught during the lecture course.

LECTURE

A class meeting whose primary function is the dissemination of information.

MATRICULATION

The process of orientation, assessment and advising to help a student achieve his/her educational goals. A student must be a degree seeking student to become matriculated.

NORMAL STUDENT LOAD

The hours required for graduation divided by the number of terms normally required for graduation. (ex. An Associate of Science degree requires 63 hours and 4 semesters to complete. 63 hours divided by 4 = 15-16 hours per term.)

PREREQUISITE

The preliminary requirement that must be met before a certain course can be taken.

SEMESTER

Half of an academic year. A semester runs 15 weeks at CEU.

TERM

An academic calendar unit: for example, a semester.

TRANSCRIPT

An official unabridged and certified list of courses taken by a student in an institution of higher education showing identification of the student, as well as credits and final grades for all courses.

TRANSFER

Changing enrollment from one college to another, while maintaining credit for the work already completed.

TRANSFER CREDIT

Credit accepted from another college for application toward a degree.

GENERAL

Introduction
Statement of Policy
College Terminology
Admissions
Academic Policies
Financial Services
Scholarships
Student Services
Degree Requirements

PROGRAMS & COURSE OF STUDY

ACCT
ANTH
APPR
ART
AUTO
BCCM
BCIS
BIO
BUSN
CHEM
CJ
COMM
COST
CS
DANC
DSME
ECON
EDDT
EDUC
ELEC
EMMT
ENGL
ENGN
ESOL
FAML
GEO
GEOG
GHUM
HEAL
HETR
HIST
HYDR
LANG
MACH
MATH
MINT
MUSC
MUSM
NURS
PHED
PHIL
PHYS
POLS
PRE-PROF
PSY
RECR
SLSC
SOC
THEA
TRST
WELD
WILD

PEOPLE

COLLEGE OF
Eastern Utah

2008 - 2009 General Catalog



Admissions

ADMISSIONS POLICIES

College of Eastern Utah has an open admission policy. Applicants will be admitted without regard to sex, age, color, religion, national origin, marital status, handicap or veteran disability. High school graduation is desired but not required. Students 18 years or older who have not graduated from high school may apply if their high school class has graduated or they have received their GED.

GENERAL ADMISSIONS PROCEDURES

To be officially admitted to the college as a full-time matriculated student, an applicant must submit the following:

1. A completed Application for Admission (either the paper form or the on-line application, located at www.ceu.edu)
2. A \$25 non-refundable application fee.
3. Official transcripts of previous high school and/or GED as well as college work if the student is a transfer student.
4. ACT (American College Test), ACTEN (American College Test Enhanced), SAT (Scholastic Aptitude Test), APCC test, ABLE Test, ACUPLACER or COMPASS test scores. (Test scores are used for diagnostic and advising purposes only)

Notification of acceptance and resident status will be sent from the Academic Records Office. If a student's application is incomplete at the time of registration, the student may be admitted on an individual basis. Students applying for financial aid must be matriculated before receiving aid.

A declaration of a major is accomplished through the Application for Admission. Students desiring to change their majors after acceptance are required to complete "A Change of Major" form at the Academic Records Office.

RETURNING STUDENTS

A student who has been away for more than 3 years must submit a new Application for Admission. No admissions fee will be assessed to returning students. Those who have attended other colleges or universities in the interim must submit transcripts of all college credits.

ENROLLMENT PRIOR TO HIGH SCHOOL GRADUATION

An academically qualified high school student who wishes to enroll at CEU must obtain an "Approval for Enrollment of High School Student" form from the Academic Records Office. The high school principal must sign the form signifying approval and the form must be returned to the Academic Records Office prior to the registration of the student. Students taking courses under the concurrent enrollment program after regular high school hours or at night do not have to complete the "Approval for Enrollment of High School" form.

HOME SCHOOLED STUDENTS

Home schooling is fast becoming an alternative for many families around the country. Listed below are entrance requirements for home schooled students.

1. A completed Application for Admission (either the paper form or the on-line application located at www.ceu.edu)
2. A \$25 non-refundable application fee.
3. Students must submit an ACT, ACTEN, ACCUPLACER, SAT or GED test. If the GED test is submitted, the score must be 50 or higher, with no sub-score below 45. If the ACT or ACTEN is submitted, the composite score must be 21 or higher. If the SAT is submitted, the combined MATH and VERBAL scores must be 980 or higher.
4. Students must be at least 16 years old.
5. High school transcript (even if drawn up by parents).
6. Official transcripts of all previous college work, if applicable.
7. If a student wishes to appeal any of the above requirements, a letter must be submitted for consideration to the Academic Records Appeal Committee. Please submit letters to the Director of Academic Records/Registrar.

INTERNATIONAL STUDENTS

International students requesting admission must complete special admission requirements in order to be approved and be issued an I-20, Certificate of Eligibility. The following must be submitted:

1. An International Student Application for Admission.
2. A \$50 non-refundable application fee.
3. An official copy showing results of the TOEFL (Test of English as a Foreign Language) with a minimum score of 500. Students scoring between 400 and 500 will be required to take the ESOL (English as a Second or Foreign Language) program.
4. Affidavit of financial support.
5. An official copy of the permanent academic record showing high school (12th grade equivalence) and/or college credits. Official English translations must be included with the transcripts.
6. Tuberculin skin test from the county health department. (Canadian students excluded)
7. One semester's expenses deposited in advance at CEU and every semester thereafter. Additional information on TOEFL may be requested from: TOEFL, Educational Testing Service, P.O. Box 592, Princeton, NJ 08540
8. All international students are required to register for and attend SLSC 1030, International Student Orientation.

RESIDENCY

Every student classified as a non-resident of the State of Utah is required to pay a special non-resident fee. To apply for residency, a student must complete an "Application for Utah Residency" form available at the Academic Records Office. Each petition will be reviewed in accordance with the applicable laws of the State of Utah. Applications must be returned prior to the start of the semester. Any applications submitted after the semester begins will be considered for the next semester.

RESIDENCY APPEALS PROCESS

1. If a student is denied residency, he or she may appeal to the Vice President for Academic Affairs. The Vice President for Academic Affairs conducts a formal interview with the individual. If the Vice President for Academic Affairs agrees with the initial denial, the student may then appeal to the Residency Appeals Committee.
2. The Residency Appeals Committee shall consist of three non-voting members - The Vice President for Academic Affairs, the Director of Academic Records/Registrar and the college legal counsel and the following voting members: a faculty member and student representative and two members at large. An informational sheet concerning the request for residency and why it was denied will be prepared by the Director of Academic Records/Registrar. Once the information is reviewed, the individual is invited into the room for discussion. Because it is a formal hearing, the proceedings will be taped for record keeping purposes. The individual will have the opportunity to present issues affecting the request to the Residency Appeals Committee. The committee decision will be sent in writing to the individual.
3. If the request is denied at the Residency Appeals level, the next step is in a legal court of law.

GENERAL

Introduction
Statement of Policy
College Terminology
Admissions
Academic Policies
Financial Services
Scholarships
Student Services
Degree Requirements

PROGRAMS & COURSE OF STUDY

ACCT
ANTH
APPR
ART
AUTO
BCCM
BCIS
BIO
BUSN
CHEM
CJ
COMM
COST
CS
DANC
DSME
ECON
EDDT
EDUC
ELEC
EMMT
ENGL
ENGN
ESOL
FAML
GEO
GEOG
GHUM
HEAL
HETR
HIST
HYDR
LANG
MACH
MATH
MINT
MUSC
MUSM
NURS
PHED
PHIL
PHYS
POLS
PRE-PROF
PSY
RECR
SLSC
SOC
THEA
TRST
WELD
WILD

PEOPLE

COLLEGE OF
Eastern Utah

2008 - 2009 General Catalog



**Academic
Policies**

ACADEMIC POLICIES

REGISTRATION

Before the start of the semester, students may register for courses according to the date schedule outlined in the class schedule. The class schedule contains a listing of courses, as well as policies and procedures concerning registration, adding and dropping courses, tuition payment, refunds and deadlines, and on-line registration.

Registration is complete when all courses have been processed and tuition and fees have been paid in full or arrangements have been made with the Business Office. Payment deadlines are listed in the class schedule. Students completing their registration after the second instructional day of the semester will be assessed a late registration fee. Early registration services are available for students who register with the Disability Resource Center (DRC).

SENIOR CITIZENS

Senior citizens, age 62 or over may enroll for non-credit on a space available basis in any college credit class that is offered at College of Eastern Utah. A \$10 registration fee per semester is required. The registration fee will cover all costs, except books and special lab fees. However, it is necessary to register each semester for courses in which a senior citizen seeks admission. Registration must be finalized in the Academic Records Office. If senior citizens wish to obtain credit, full tuition and fees must be paid in advance of the course.

AUDIT COURSE REGISTRATION

Students who intend to audit a course must officially register at the Academic Records Office. Students will not receive credit for the course and usually do not take examinations or complete course assignments. Audit hours are considered part of the student's total course load for tuition and fee purposes, and he or she will be charged regular tuition and fees for the course. A letter grade of "AU" will be assigned for the course and may not be counted towards financial aid, scholarship or veteran hours. Choice of audit courses should be made and noted on the student's registration form during registra-

tion, but may be changed until the end of the **ninth week** of school. A student may add an audit course during the add/drop period. Students that withdraw from audit courses must follow the regular withdrawal procedure. No credit will be awarded for audit courses after the fact.

NON-CREDIT REGISTRATION

General Education courses will not be offered for non-credit. Non-credit courses are listed in the Continuing Education section of the class schedule published each semester. Registration for these courses can be processed at the Academic Records Office.

CREDIT/NON-CREDIT REGISTRATION

A student may register for a total of 10 semester hours of credit/non-credit (CR/NC) course work while attending CEU. Credit/non-credit courses are courses that may be taken for a grade of CR and not a letter grade. The student still receives the hours towards graduation, financial aid, scholarship and veteran hours. A student may register for a maximum of one credit/non-credit course per semester. This does not include courses designated as credit/non-credit in the class schedule. A student may not register for credit/non-credit courses when the course is a general education requirements or when the course is in the student's major field. Choice of credit/non-credit courses should be made during registration and may be changed up **until the end of the ninth week of school**. A student may add credit/non-credit courses during the add/drop period. Students that withdraw from credit/non-credit courses must follow the regular withdrawal procedure. Students earning grades of A through C- will receive a grade of CR, and grades D+ through F will receive a grade of NC. An instructor shall have the prerogative to give credit/non-credit grades for courses in which class activity or attendance is the primary criteria in determining performance.

ADDING AND DROPPING COURSES

Add/drop forms can be obtained from the Academic Records Office and must be returned to the Academic Records Office after receiving all appropriate signatures.

Students may add courses **until the end of the second week** of school at their own discretion. **After the second week**, students must obtain an instructor's signature. Students may add courses **up to the end of the ninth week** of school with an instructor's signature.

A student may withdraw from a course at his or her own discretion **during the first two weeks** of school. **Between the third and ninth week** of school, both instructor and advisor signatures must be obtained. Students taking block courses are subject to the policy, prorated for the shortened term (after the first ten school days of a seven week block.) Students cannot drop the course after the course is over.

If a student withdraws during the first three weeks of the semester, no record of the course will appear on the student's transcript. After the end of the third week, a "W" will show. Students withdrawing after 10 school days of a seven week block will receive a "W".

Responsibility for withdrawal rests with the student. Ceasing to attend class does not constitute official withdrawal. Failure to withdraw from a course or the college will result in grades of "F". Under extenuating circumstances, a student may initiate withdrawal by a phone call or filing an Academic Appeals form with the Director of Academic Records/Registrar. In both cases, policy will be followed according to the withdrawal dates.

Only the Vice-President for Academic Affairs has the authority to give an administrative withdrawal after the withdrawal dates.

COMPLETE WITHDRAWAL FROM SCHOOL

Students are permitted to withdraw from school up **until the last instructional day of the semester**. A student may obtain a total withdrawal form from the Academic Records Office. All financial obligations to the college must be cleared prior to withdrawal. Grades of "W" will be assigned for all courses.

OPEN ENTRY/OPEN EXIT

CEU offers numerous short-term, intensive, applied technology training programs that lead directly to employment. Open entry refers to courses which may be taken at times other than regular courses scheduled. Such courses allow students to work independently at their own pace.

TUITION AND FEES 2008-2009

The following tuition and fee schedule applies to all students taking credit courses, day or evening. Students will be assessed a 10% annual charge on any debt owed the college.

Credit Hours for Residents		Credit Hours for Non-Residents	
1	\$ 75.00	1	\$ 150.00
2	\$125.00	2	\$ 250.00
3	\$175.00	3	\$ 350.00
4	\$335.00	4	\$ 620.00
5	\$470.00	5	\$ 865.00
6	\$605.00	6	\$1110.00
7	\$740.00	7	\$1355.00
8	\$875.00	8	\$1600.00
9	\$1005.80	9	\$1840.80
10-19	\$1120.80	10-19	\$2070.80
20	\$1195.80	20	\$2220.80
21	\$1270.80	21	\$2370.80
22	\$1350.80	22	\$2530.80
23	\$1425.80	23	\$2680.80
24	\$1500.80	24	\$2830.80
25	\$1580.80	25	\$2990.80

Additional tuition is charged for each credit over 19. Approval for overload must be obtained from the Vice-President for Academic Affairs. A student must have a cumulative GPA of 3.00 or better to be eligible for overload. Tuition and fees are set by the Board of Regents. **Charges appearing in the catalog and schedule are subject to change.** Organizations seeking special courses or payments for students must make arrangements with the Business Office. A voucher or letter of authorization must accompany the student's registration.

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIO
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

COLLECTION FEES

The College actively pursues to the fullest extent of the law all financial obligations due including, but not limited to, holds on future registration, transcripts, grades, and graduation; liens against income tax returns; referrals to collection agencies; or litigation. Any fee or financial obligation, if not paid when due, is subject to interest, collection and/or attorney fees.

LATE REGISTRATION FEE

Students registering and paying tuition and fees after the second instructional day of the semester will be assessed a late fee of \$20.

REFUNDS

A student withdrawing from school during the first three weeks is eligible for the following:

- Through the 21st calendar day 100%
- After the 21st calendar day 0%

Refunds are based on the withdrawal date, when completed forms have been received by the Academic Records Office and all bills have been paid, regardless of registration date or class attendance. **The Application for Admissions fee is non-refundable. Lab fees are refundable only until the day before school starts. From the first day of class to the end of the term, they become non-refundable, regardless if you attend the class or not.** Block courses are prorated according to start date. See class schedule for listing of block course refunds.

ADDITIONAL FEES

ACT, COMPASS Tests	\$20.00
ACCUPLACER	\$20.00
GED Test	\$55.00
Graduation Fee	\$15.00
Late Graduation Fee	\$20.00
Application for Admission	\$25.00
Application for Nursing	\$10.00
International Application for Admission	\$50.00
Late Registration Fee	\$20.00

Special Exam (per exam) (Plus, \$5 for each credit hour up to \$50/exam)	\$10.00
Language Examination - posting of credits	\$25.00
Transcript Fee	\$5.00
ACCT 2010, 2020	\$8.00
ACCT 1111	\$5.00
ART 1110, 1120, 1250, 1300, 1430, 1440, 2310, 2330, 2500, 2988	\$15.00
ART 1200, 1500, 2200	\$25.00
ART 1600, 1610, 1620, 2610, 2630, 2690	\$22.50
AUTO 1000*, 1110, 1210, 1310, 1410, 2110, 2210 *(if students are not taking any other AUTO classes)	\$30.00
BCIS 1900	\$8.00
BCIS 1200, 1300, 1400, 1401, 1405, 1406, 1410, 1411, 1901, 1910, 2210, 2300, 2420, 2421, 2430, 2800, 2920, 2631, 2633, 2635, 2636	\$16.00
BCIS 1010, 1340, 1350, 1520, 1540, 1810, 2210, 2330, 2340, 2346, 2422, 2441, 2523, 2550, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2630, 2632, 2634, 2810, 2930	\$24.00
BCIS 2370	\$32.00
Maximum lab fees for BCIS courses	\$45.00
BIOL 1015, 1415, 1615, 1625, 2035, 2065, 2225, 2325, 2425	\$30.00
BIOL 2700	variable
BUSN 1091	\$24.00
CHEM 1015, 1115, 1125, 1215, 1225, 2315, 2325	\$20.00
COMM 1270, 1800	\$10.00
COST 1110, 1210, 2310, 2410, 2510,	\$10.00
COST 2800	\$20.00
CJ 1350	\$10.00
CJ 1355	\$15.00
DANC 2310	\$150.00
DANC 2320	\$50.00

DSME 1000*, 1130, 2230, 2430 *(if students are not taking any other DSME classes)	\$30.00
DSME 1360, 2460	\$20.00
EDDT 1040, 1070, 1100, 2100	\$15.00
EDDT 1800, GEOG 1800	\$10.00
ELEC 1120	\$20.00
ELEC 1140, 1160, 2220, 2260	\$60.00
ELEC 1180, 2140, 2240	\$75.00
ELEC 1210, 2988, 2999	\$30.00
ELEC 2120	\$100.00
ELEC 2160	\$80.00
ENGN 1005	\$10.00
ENGN 2450	\$32.00
GEO 1115, 1225, 2505	\$15.00
GEO 2700	variable
HEAL 1020	\$15.00
HEAL 2020	\$20.00
HETR 1610	\$1200.00
HETR 1620, 1630, 1650, 1660	\$650.00
HETR 2760	\$270.00
HETR 2770	\$565.00
HETR 2780	\$330.00
HETR 2790	\$810.00
HYDR 1330	\$30.00
MACH 1010, 1020, 1030, 1040	\$30.00
MACH 1060	\$30.00
MUSC 1210	\$150.00
MUSC 2500	\$15.00
LPN Predictor Exam	\$40.00
NURS 1000	\$25.00
NURS 1010, 2010	\$16.00
NURS 1030, 2030	\$45.00
NURS 1230, 2230	\$40.00
PE classes involving swimming pool	\$15.00
PE 1815, 2810	\$300.00
PE 1830, 2830	\$300.00
PE 1135, 1136, 2710	\$10.00
PE 1145, 1146	SPECIAL FEE
PE 1130	\$50.00
PHYS 1020	\$5.00
PHYS 2015, 2025, 2215, 2225	\$25.00

RECR fees may vary and are not fixed. Fees listed below are suggested fees and are subject to change according to the event and the number of field trips taken.

RECR 1444, 1445, 1530, 1540, 2610, 2620	\$10.00
RECR 1330	\$15.00
RECR 1070	\$20.00
RECR 1030, 1110	\$45.00
RECR 1040, 1050, 1140, 1141, 1170, 1210, 1480, 1490, 1505, 1536, 1580, 1610, 1620	\$60.00
RECR 1200, 1310	\$65.00
RECR 1060, 1160	\$70.00
RECR 2988 Scuba	\$50.00
RECR 2988 Canoeing	\$30.00
RECR 1440, 1450, 1500	\$30.00
RECR 1524	\$40.00
RECR 1506	\$80.00
RECR 1508	\$115.00
San Juan Campus Summer Experience	\$300.00
Viewpoints (San Juan Campus)	\$500.00
SLSC 1030	\$500.00
WELD 1010, 1110, 1130, 1160, 2410	\$15.00
WELD 1100, 1120, 1140, 1150	\$30.00
WILD 1210	\$50.00

All fees are subject to addition, deletion or change without notice.

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIO
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

RECORDS AND TRANSCRIPTS

College of Eastern Utah maintains all records according to the American Association for Collegiate Registrars and Admission Officers (AACRAO) guidelines and the Family Educational Rights and Privacy Act of 1974 (FERPA) which provides confidentiality of student data. The Family Educational Rights and Privacy Act of 1974 (FERPA), public Law 93-380, as amended, provides College of Eastern Utah students with the following provisions:

1. The right to inspect their educational records that are maintained by College of Eastern Utah.
2. The right to a hearing to challenge the contents of those records when students allege the records contain misleading or inaccurate information.
3. The law generally requires that written consent of the student be received before personally identifiable data about the student be released.
4. Institutions may release without consent those items specified as public or directory information provided that the institution informs students of the data designated as public information and gives students prior opportunity to refuse disclosure of any or all categories of that information. Requests will stay on file, even after the student ceases to attend the college, unless the Academic Records Office is otherwise notified. **Directory information at College of Eastern Utah consists of name, address, birth date, phone number, part-time or full-time status, dates of attendance, majors and degree(s).**
5. Students will be notified of their FERPA rights annually by publication in the student newspaper.
6. The right to file a complaint with the U.S. Department of Education concerning alleged failures by CEU to comply with the requirements of FERPA. Complaints may be addressed to: Family Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW., Washington, D.C., 20202-4605.

Copies of the entire policy or information about specific procedures may be obtained from the Academic Records Office.

TRANSCRIPTS

Students may obtain official/unofficial transcripts from the Academic Records Office. Transcripts picked up in person will require photo identification. Transcript requests by mail or fax should include the student's name, social security number, birth date, transcript fee, and complete address where the transcript should be sent. All requests for transcripts require the student's signature. Requests by fax should include a credit card number for payment. Transcripts picked up by anyone other than the student must be accompanied by a written release from the student. Request for transcripts must be made in writing to the Academic Records Office 48 hours in advance, at a cost of \$5 per transcript.

RECORDS AND HOLDS

Transcripts and diplomas will not be issued for students who owe money to the college for fines, housing, tuition and fees, parking tickets, etc.

GRADING

The GPA (Grade Point Average) is determined by dividing the total grade points earned by the number of semester hours attempted (excluding AU, CR/NC, W, I, or IP grades). The current grading system consists of the following:

A	4.0 points	D	1.0 points
A-	3.7 points	D-	0.7 points
B+	3.4 points	F	0.0 points
B	3.0 points	W	Withdrawal
B-	2.7 points	IP	In Process
C+	2.4 points	I	Incomplete
C	2.0 points	AU	Audit
C-	1.7 points	CR	Credit
D+	1.4 points	NC	Non Credit

STUDENT GRADE APPEAL

The purpose of the Student Grade Appeal procedure shall be to provide an orderly process for the resolution of a dispute between a student and a faculty member about the grade received in class. This will be invoked whenever a student feels that he or she has been treated unfairly or arbitrarily in the grading process.

1. The student must first discuss the grading grievance with the faculty member involved. Every reasonable effort should be made by both parties to resolve the grievance at this level. This initial discussion must be within four weeks into the next semester (not counting summer). If the student does not grieve the grade within the 4 week time frame, the student waives the right to appeal.
2. If a resolution of the grievance in Step 1 is not achieved, then within five working days after the meeting with the faculty member, the student may file a written appeal to the Division Dean. The Division Dean will, within five working days of receipt of the written appeal, convene a meeting with the student and instructor to review the relevant evidence regarding the grade dispute. The Division Dean will render a decision within five working days after the meeting. The options are: (a) to support the grade assigned by the faculty member, (b) to recommend to the faculty member that an alternative grade be assigned, that more accurately reflects the performance of the student, and (c) if a grade change is recommended and the instructor refuses to comply, with the approval of the student, a withdrawal and subsequent change of the grade to "W" may be processed.
3. If the actions taken in Step 2 are not to the satisfaction of the student, the student may then appeal, in writing, to the Vice-President for Academic Affairs within ten working days of the decision in Step 2. The Vice President for Academic Affairs will convene a committee consisting of the Chairperson of the Curriculum and Instruction Committee, the Dean of Student Life, and three faculty members from the Curriculum and Instruction Committee. The Chair of the committee is appointed by the Vice President for Academic Affairs.
4. The committee in Step 3 shall meet and review the appeal. The student may be represented by him or herself, a faculty member, or a representative of his or her own choice,

excluding legal counsel. The instructor or designated representative will also attend. Any member of the meeting may present witnesses or relevant materials. Minutes of the meeting will be recorded.

The committee shall render its recommendation within five working days of its final session, in writing, to the Vice President for Academic Affairs. The optional actions which the committee may take are the same as those available in Step 2.

5. The Vice President for Academic Affairs shall, within five working days after receiving the committee recommendation, prepare a report on the final decision with copies distributed to the student, the faculty member, the Division Dean, and the President.

CHANGE OF GRADE

Grades submitted to the Academic Records Office may not be changed except when formally changed by the instructor of record. The instructor must complete an "Authorization of Grade Change Form" and return it to the Academic Records Office.

INCOMPLETE GRADES

An incomplete (I) grade may be given by an instructor only when a student is unable to complete class work because of illness or other legitimate reasons and, in the opinion of the instructor, the student can complete the necessary course requirements without re-registering for the course. The student has one semester (**not counting summer**) to make up the incomplete. In the case where the course is only taught once a year, the student has one year to make up the work. When the instructor gives an Incomplete, he or she must submit a "Notification of Incomplete Grade" form to the Academic Records Office specifying what must be accomplished for removal of the Incomplete (I) grade. The instructor is to retain a copy and submit the other two copies to the Academic Records Office with Final Grade Reports.

GENERAL

Introduction
Statement of Policy
College Terminology
Admissions
Academic Policies
Financial Services
Scholarships
Student Services
Degree Requirements

PROGRAMS & COURSE OF STUDY

ACCT
ANTH
APPR
ART
AUTO
BCCM
BCIS
BIO
BUSN
CHEM
CJ
COMM
COST
CS
DANC
DSME
ECON
EDDT
EDUC
ELEC
EMMT
ENGL
ENGN
ESOL
FAML
GEO
GEOG
GHUM
HEAL
HETR
HIST
HYDR
LANG
MACH
MATH
MINT
MUSC
MUSM
NURS
PHED
PHIL
PHYS
POLS
PRE-PROF
PSY
RECR
SLSC
SOC
THEA
TRST
WELD
WILD

PEOPLE

REPEATING A COURSE

A student may repeat any course at College of Eastern Utah (courses from other institutions will not be accepted to replace a CEU course) and only the highest grade received will be used in the computation of the grade-point average (GPA). However, the student must submit a formal request, obtained at the Academic Records Office, to have the GPA reviewed and adjusted. The old grade must remain on the transcript, but the new credit will show that the course has been repeated and the better grade has been recorded in the GPA. Each course may be used only once in cumulative hours and GPA, unless the statement "May be repeated for credit" is identified as part of the course description. Once a degree has been earned, courses for that degree may not be repeated to improve a GPA.

CREDIT BY EXAMINATION

ADVANCED PLACEMENT CREDIT (AP)

High School students who achieve scores of 3, 4, or 5, on the Advanced Placement Examination may be awarded up to 6 semester hours of college credit in each area. Duplicate credit from other examinations or classes will not be awarded. Students should request that their AP examination results be forwarded to the Academic Records Office.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

The College Level Examination Program is a way for students to earn college credit by completing one or more general examinations. The general examinations include English, Natural Sciences (Physical and Natural Science), Humanities, and Social Science. CLEP examinations are used exclusively to satisfy general education requirements. Subjects Examinations will not be accepted (with the exception of Spanish, French, German and Western Civilization II). Credit earned by the CLEP examination will not be given a letter grade and will not be calculated in the student's grade-point average. All CLEP scores are evaluated by the Director of Academic Records/Registrar. Duplicate credit from other examinations or classes will not be awarded. Arrangements for taking the CLEP may be completed at the Testing Center.

INTERNATIONAL BACCALAUREATE (IB)

Students earn up to 8 semesters hours of credit for each Higher Level IB exam passed with a score of 5, 6, or 7. The number of maximum credits allowed is 32 semester hours. Completion of the International Students International Baccalaureate Diploma will award 32 semester hours and give the student sophomore standing. A student must be matriculated at the College of Eastern Utah to have IB credit recorded. IB scores and General Education waivers are evaluated according to the current policy at the time the request is made for an evaluation.

SPECIAL EXAMINATION CREDIT

Credit by Special Examination is a method of recognizing educational experience in which an individual has participated but which is outside of the formal credit structure of accredited institutions of higher education. Only those courses which the appropriate Division Dean has approved are included in the program. Examinations will be evaluated by the instructor. Instructors will assign a letter grade to each examination. Grades of A, B, C, or D will be recorded on the student's transcript. Grades of F (failing) will not be recorded. A fee of \$10 per examination plus \$5 per hour up to \$50 per class tested is required. Students must contact the Academic Records Office for the appropriate form and must pay the special examination fee before the examination can be given. **Duplicate credit will not be awarded for students that have taken the CLEP, Advanced Placement or IB examinations or equivalent classes. There is no limit to the number of hours students may transfer in through special examinations, but students must still fulfill the 24 semester hours residency requirement to graduate from College of Eastern Utah.**

CREDIT FOR MILITARY TRAINING

Students who have completed at least 24 months of active military service may be granted a maximum of 5 hours for service. These credits are awarded towards Health (3 hours) and PE (2 hours). To receive credit, students must submit military form DD-214. Additional credit may be granted for military schooling if specific requirements are met. Credit is granted on the recommendation of the ACE Guide. Credit will be granted only if it applies to the student's degree program. Military credit will be added to a student's total hours completed and may reduce military eligibility under the GI Bill and eligibility for financial aid.

CREDIT FOR COURSES FROM NON-ACCREDITED SCHOOLS AND COLLEGES

Students with credits from non-accredited schools may request transfer credit for certain courses which are equivalent to courses described in the catalog. Official transcripts must be mailed to the Academic Records Office, where an evaluation will be completed according to articulation agreements. If there are no formal articulation agreements, credit will be evaluated by individual departments.

COURSE NUMBERING SYSTEM

General Education courses are identified by the following prefixes:

AMI	American Institutions
CL	Computer Literacy
EN	English
ES	Earth Science
FA	Fine Arts
HR	Human Relations
HU	Humanities
LS	Life Scienc
OCI	Oral Communication Intensive
PS	Physical Science
SL	Service Learning
SS	Social Science

The course numbering is as follows: 0001-0999 Developmental/Remedial Courses. These are non-transferable and do not satisfy graduation requirements. 1000-2999 Lower Division courses. These are transferable and will satisfy graduation requirements.

ACADEMIC STANDARDS

The goal of Academic Standards is to assist students with their academic success. In order to remain in good standing and graduate from CEU, students must maintain at least a 2.0 cumulative GPA. The following system has been set up to identify and notify "at-risk" students, and provide an avenue for advisement, counseling, and/or referrals geared toward improving student performance and academic achievement.

STUDENT SATISFACTORY PROGRESS POLICY

ACADEMIC ALERT

Student is not attending class(es) or is having academic difficulties in class(es) as identified by the instructor after the second week of instruction and then periodically throughout the semester. Student is notified via phone call, and/or letter from the Academic Advising Office. Student is strongly recommended to meet with the instructor(s) and an academic advisor in the Advising Office for assistance in exploring options and developing a plan to successfully complete the courses. Withdrawing from the course(s) may be considered as an option.

WARNING

Student's semester GPA is below 2.00. Student is notified via letter from the Academic Advising Office. The student is **strongly** encouraged to meet with an academic advisor from the the Advising Office to assist in the identification of problems that are preventing academic success. The advisor will make appropriate recommendations and/or referrals and help the student develop a course of action designed to improve academic performance.

PROBATION

Student's GPA falls below a 2.00 for two consecutive semesters. Student will be notified via letter from the Academic Advising Office. A hold will be placed on the student's record, which will prevent him/her from registering for the following semester and adding/dropping classes. The hold will be removed only after the student attends the academic workshop or has met individually with an advisor in the Advising Office and developed a plan to improve his/her academic performance.

SUSPENSION

Student's semester GPA falls below 2.0 for a third time and thereafter, a hold will continue to be placed on the student's record each semester. Withdrawal from CEU will be discussed and considered as an option.

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIO
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

ACADEMIC AMNESTY

A student currently enrolled at College of Eastern Utah may petition the Director of Academic Records/Registrar for academic amnesty. The policy states that the student can request to have his or her records reviewed for the purpose of discounting courses with a D+ grade or lower. The following conditions must apply:

1. The classes must have been entered on the student's transcript five years prior to the date of request for academic amnesty.
2. The student must be currently enrolled as a full-time student and have passed 12 hours or more hours in one full-time semester (numbered 1000 or above) with a GPA of 2.00 or better since taking the requested amnesty classes. Academic Amnesty is only to be used while the student is working towards graduation at CEU. Once the student has graduated, this policy may not be invoked.
3. This option may be used only once.
4. The student will petition to the Director of Academic Records/Registrar to have the classes excluded from their GPA. The GPA will be recomputed and the classes will be flagged, but the classes and grades will not be altered.
5. The credit received for these classes will be canceled and will not count towards any institutional or graduation requirements. The request will not be reversible.
6. Only classes with a D+ grade or lower will be considered.

COLLEGE OF
Eastern Utah

2008 - 2009 General Catalog



**Student
Financial
Services**

STUDENT FINANCIAL SERVICES

HOW CAN I GET HELP PAYING FOR MY EDUCATIONAL EXPENSES?

To help students meet the financial obligations of college attendance, College of Eastern Utah administers a varied and comprehensive financial aid program. Financial aid is designed to bridge the gap between the costs of attending college and what students and their families are expected to contribute. Citizens, or eligible non citizens of the United States, may apply for assistance regardless of sex, age, color, religion, marital status, national origin, pregnancy related conditions, handicap, or veteran disability.

The U.S. Department of Education, through CEU, offers five major student financial aid programs:

Federal Pell Grant.

Federal Supplemental Educational Opportunity Grant (FSEOG.)

Federal Work Study (FWS).

Federal Perkins Loan.

Federal Family Educational Loan Program (FFELP) which includes subsidized (FSSL) and unsubsidized

Federal Stafford Student Loans (UFSL), and Federal Parent Loan for Undergraduate Students (PLUS).

A description of these programs is available on line at: www.studentaid.ed.gov

The State of Utah offers grant programs to assist students pay educational expenses as well. The two major programs are Utah Centennial Opportunity Program for Education (UCOPE) and the Utah Educational Disadvantaged Grant. These grants are awarded to needy students based on the results of the FAFSA.

I HATE FILLING OUT FORMS. WHAT FORMS MUST I COMPLETE TO APPLY FOR FINANCIAL AID?

To be considered for financial aid, the following is required:

Complete an application for admissions and be admitted to the college in a degree program as a high school graduate with a high school diploma, a high school equivalence test (GED), or 18 years of age and been determined to have an ability to benefit through testing provided by the CEU Testing Office.

Complete the CEU Supplemental Financial Aid Application. This application can be obtained at: <http://www.ceu.edu/finaid/forms.aspx>

Complete the Free Application for Federal Student Aid (FAFSA), resulting in a Student Aid Report (SAR), or an institutional Student Information Report (ISIR). The FAFSA can be completed on the web at: <http://www.fafsa.ed.gov>. To sign this application electronically and access your federal financial aid account in the future, apply for a PIN# at: <http://www.pin.edu.gov>

Documentation of information submitted on financial aid applications is required if the application is selected for verification.

The student meets all other eligibility requirements as established by the U.S. Department of Education, State of Utah, College of Eastern Utah and/or the funding agency.

The priority deadline for the first awarding cycle is March 1, annually. Additional information or help is available through the Office of Student Financial Services. Please come in or call with your questions. It is important to have the right answer the first time rather than being delayed by corrections. Corrections can be made electronically by the financial aid office or on line at the FAFSA web site using your PIN number.

HOW IS MY ELIGIBILITY FOR FINANCIAL AID DETERMINED?

In general, eligibility for financial aid (Title IV funds) is determined through the following criteria:

Student demonstrates financial need: when student's institutional budget minus FAFSA results Effective Family Contributions (EFC) results in a need. The FAFSA also determines eligibility for Pell grant.

Student is enrolled in a program that leads to a certificate or degree with a minimum duration of not less than one academic year (30 weeks of instruction).

Student's total number of credit hours while enrolled in each semester.

Student meets satisfactory academic progress standards as established by the Office of Student Financial Services, and in compliance with federal regulations.

Student does not owe a Return of Funds to a federal grant program.

Student is not in default on a Perkins, FFELP or FDSL loan.

If a financial need has been demonstrated and the necessary qualifications have been met, assistance in the form of grants, work study and/or loans may be made. Generally, a "package" of aid or a combination of different types of assistance, is awarded.

Because family capabilities vary, each aid award is designed specifically to fit the student's circumstances. All awards are made annually, so an application must be completed each year. Students will be notified by mail through an "award letter" once the awarding process is complete or through the CEU student web site. The award is based on the availability of funds and may be adjusted at any time.

WHEN AND HOW WILL I GET MY FINANCIAL AID FUNDS?

Financial aid is disbursed to individual student accounts up to 10 days prior to the first day of class. If after tuition, CEU Senate approved fees, on campus room and board, short term loans and other student/parent authorized charges are paid and a balance remains, the balance will be paid by check. Checks will be issued in the financial aid recipient's name and can be picked up at the cashier window. Generally, refund checks on the Price Campus will be available every Wednesday and Friday during the semester and on the San Juan Campus, every Monday and Thursday. Refund checks must be picked up 15 days from the issuance date or the check is subject to cancellation. A freshman first time borrower of a student loan may not pick up the loan check until 30 days into the semester.

WHAT IF I AM TRANSFERRING FROM ANOTHER INSTITUTION OF HIGHER EDUCATION?

If a student transfers to or from one school to another, previous financial aid awards will not automatically transfer. To receive aid at the new school, check with that school's financial aid office to find out what aid programs are available and what steps are required to receive it. Mid year transfer students must notify the Financial Aid Office of the transfer status so required documents can be requested.

IS THERE EMPLOYMENT AVAILABLE TO HELP ME PAY MY EXPENSES?

The college provides many part time work opportunities for students. If you are seeking such employment you must complete an application with the Career Services Office. Employment is available in a variety of campus jobs, including office clerks, lab assistants, custodial crews, library helpers, food service workers and others. Student employment may be made available as part of an award package through federal or state work study.

GENERAL

Introduction
Statement of Policy
College Terminology
Admissions
Academic Policies
Financial Services
Scholarships
Student Services
Degree Requirements

PROGRAMS & COURSE OF STUDY

ACCT
ANTH
APPR
ART
AUTO
BCCM
BCIS
BIO
BUSN
CHEM
CJ
COMM
COST
CS
DANC
DSME
ECON
EDDT
EDUC
ELEC
EMMT
ENGL
ENGN
ESOL
FAML
GEO
GEOG
GHUM
HEAL
HETR
HIST
HYDR
LANG
MACH
MATH
MINT
MUSC
MUSM
NURS
PHED
PHIL
PHYS
POLS
PRE-PROF
PSY
RECR
SLSC
SOC
THEA
TRST
WELD
WILD

PEOPLE

DO I HAVE TO MAINTAIN A CERTAIN GRADE POINT AVERAGE AND COMPLETE A CERTAIN NUMBER OF CREDIT HOURS TO KEEP MY FINANCIAL AID?

To be eligible to receive or continue to receive Title IV financial aid funds which include: Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (FSEOG), Leveraging Educational Assistance Partnership Program (LEAP), Federal family Educational loan Program (FFELP), Federal Perkins Loan and Federal Work Study (FWS) and Utah Centennial Opportunity Program for Education (UCOPE) grants ; a student must be enrolled as a regular student and be in good standing. To be in good standing means that a student is permitted attendance and is in compliance with accepted enrollment and behavior practices of College of Eastern Utah and the Office of Student Financial Services.

Section 43 CFR(S) 668.16(e), 668.32(f) and 668.34 of the Student Assistance General Provisions requires that a student must be maintaining satisfactory academic progress qualitative and quantitative in the degree or certificate being sought, to be eligible to receive or continue to receive federal financial aid. The quality of progress is measured by the cumulative grade point average (GPA). The quantity of progress requires a maximum time frame in which students must complete educational objectives; after which the student is no longer maintaining Satisfactory Academic Progress. It further requires a schedule designating the minimum amount of credits that a student must successfully complete by the end of each semester of enrollments. The credit value of all classes enrolled for, whether or not completed, is part of the measurement of each equivalent semester used to evaluate the quantity of progress. A student who attended the College before applying for financial aid must have met the same standards as an aid recipient. "No institution has the authority to waive this requirement for any student or group of students."

Beginning with the first semester of attendance, a student's qualitative progress or cumulative grade point average must be 2.00 (C), or its equivalent. The student must continue to earn a cumulative GPA of 2.0 throughout the course of attendance.

The quantitative progress will be based on the total number of credit hours completed each semester. Federal regulations require students to complete

their program of study in a 150% time frame. This time frame, as established in this policy, requires students to complete a minimum of 66 percent of attempted credit hours each semester. This means, if a student enrolls for 12 credit hours, the student must complete eight credit hours. If a student enrolls for 15 credit hours, the student must complete 10 credit hours. Given that most Associate Degree programs require 63 credit hours, the maximum credit hour at College of Eastern Utah is 95 attempted hours.

The college does not consider incomplete grades, withdrawals or audits as successfully completed course work when determining quantitative progress. Repeat of courses is allowed until the student reaches 150% time frame; at that point, repeats must be approved on a case by case basis by the Office of Student Financial Services.

Students who are recommended by academic advising to take remedial course work will be given an additional two semesters to complete degree requirements. This recommendation will result from the students ACT scores or an exam administered by the Testing Center.

Students completing additional hours; to complete a first degree or double degree, must complete the required time frame extension appeal form and be approved in order to continue receiving federal financial assistance. Generally, an appeal from the student and recommendation from the student's academic advisor is required stating the course(s) needed to complete a degree, a second major, and the semester the course(s) will be taken.

Transferred credit hours from other post secondary institutions will be counted in the quantitative calculation. In keeping with institutional policy, the transferred GPA will not be included in the college's calculation of the institutional GPA.

There are instances when no aid will be awarded. This occurs when a student no longer demonstrates a willingness to maintain Satisfactory Academic Progress. Furthermore, because this policy allows the lowest possible minimums for measurement of Satisfactory Academic Progress, no probation period will be given. If an aid recipient has his/her student account credited from student aid before grades are available, and it is later determined that he/she is no longer eligible, the Office of Student Financial Service has the right to cancel the student financial aid to recover student aid funds. Circumstances that commonly result in a student being denied aid are:

The student's cumulative GPA is below the sched-

uled minimum 2.00.

The student's credits completed are less than the scheduled minimum.

The student has earned the maximum number of credit hours; 95 or 150% of academic program.

The student has completed degree requirements in a particular degree, has changed degrees and has not completed the required appeal.

The student's appeal is denied.

A student not eligible to receive federal financial aid at the time of application as a result of one or more items listed previously, may again become eligible. To become eligible the student must attend courses, using personal resources, other than federal aid, for the number of semesters needed to raise his/her cumulative GPA and/or complete the credit hours required to equal the scheduled minimum standard. Credit hours completed after suspension of federal aid will be counted as make up hours when a student is deficient in credit hours towards quantitative progress. However, no payments will be made up in federal aid and no adjustments will be made in future payments to compensate for the loss of aid during semesters of ineligibility.

Default prevention: Any student not meeting Satisfactory Academic Progress Standards will not be eligible for financial aid. In the event that a student appeals on the basis of unusual circumstances, and the appeal is approved, the Office of Student Financial Services will not certify loans if the cumulative grade point average is below a "D" or 1.0 average.

Students have the right to appeal suspension of financial aid through the financial aid appeals process. Suspended students will receive a suspension notice from the Office of Student Financial Services with information on the appeals process.

WHAT IS THE POLICY FOR DISBURSING STUDENT FINANCIAL AID?

On December 1, 1994, the U.S Department of Education instituted Cash Management requirements for institutions of Higher Education. These requirements affect the crediting and disbursement of financial aid funds. Highlights of these regula-

tions are as follows:

The College cannot disburse financial aid funds to a student's account until the student is enrolled in classes for the semester for which the funds are intended.

The earliest the College may credit a student's account with financial aid funds is 10 days before the first day of the payment period.

The College can only credit student accounts for allowable charges; i.e., tuition, fees, room and board if on campus. Any discretionary charges on an account may only be credited by financial aid if the student or the student's parent, in the case of a PLUS loan, authorizes it through a signed statement This authorization may be rescinded at any time by contacting the Financial Aid Offices.

If, after all allowable and authorized expenses are paid a balance is owed the student, it will be paid within 14 days. Financial aid checks are available at the CEU Cashier, Monday through Friday from 8:00 a.m. to 4:00 p.m. When electronic Funds Transfer is used for a FFELP Loan, CEU will notify the student when the funds are credited to the account, the amount expected in a refund and when it should be available.

WHAT HAPPENS IF I WITHDRAW OR QUIT ATTENDING MY CLASSES?

A student who has received Title IV grant or loan assistance and withdraws from CEU during a payment period must have a "Return of Title IV Funds" calculated in accordance with 34 CFR 668.22 of the Higher Education Act. A return of Title IV funds is owed when a student's total amount of Title IV grant and/or loan assistance, that the student earned, as calculated in the Return of Title IV funds formula, is less than the amount of Title IV grant or loan assistance that was disbursed to the student or on behalf of the student in the case of PLUS loans, as of the date CEU determines the student to have withdrawn. The difference between the earned Title IV funds and the unearned aid will be returned to the Title IV programs by CEU. Title IV funds will be returned to the program from which the funds originated, not to exceed the amount disbursed from that fund in the following order: Unsubsidized Stafford Loan, Subsidized Stafford Loan, Perkins Loan, PLUS, Pell Grant, Federal Supplemental Opportunity Grant(FSEOG) and other Title IV programs. Title

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIO
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

IV funds unearned by the student as determined by the Return of Title IV assistance formula will be returned as follows: Unsubsidized Stafford Loan, Subsidized Stafford Loan, Perkins Loan, PLUS, Pell Grant x 50%, FSEOG x 50%; and other Title IV funds x 50%.

Since CEU initially returns funds owed by the student to the federal financial aid program, the student is obligated for the repayment to CEU. CEU policies and procedures governing payment of student accounts are applicable for students owing the college as a result of a Return of Title IV Funds calculation.

The following is a description of the "Treatment of Title IV Funds When a Student Withdraws from a Credit Hour Program," formula.

Step 1: The College will determine if the student received or was eligible to receive Title IV assistance.

Step 2: The College will determine the percentage of Title IV aid earned by the student.

This is accomplished by determining the last date of enrollment as established by a notice of intent to withdraw or an official withdrawal to the Registrar, attendance records for nursing and cosmetology, an academically-related activity such as an exam, a tutorial, computer-assisted instruction, academic counseling or advisement, turning in a class assignment or attending a study group assigned by the instructor. If a student notifies the Registrar of intent to withdraw, either orally or in writing, does not withdraw at that time but subsequently withdraws, the first date of notification will be used in establishing the date of withdrawal. If CEU determines that a student did not begin the withdrawal process due to illness, accident, grievous personal loss, or other such circumstances beyond the student's control, the date that CEU determines is related to that circumstance will be used as the official date of withdrawal. If a student dropped out without notifying CEU the student's withdrawal date will be the midpoint of the semester or one of the previously mentioned activity dates if that date can be documented. Students who drop out are those who earn no credit for the semester or only earn credit in a seminar course.

The College will calculate the total number of days in a semester minus any period during the semester when a break occurs which is five days or longer.

The student's total number of days completed is

then divided by the total number of eligible days in the semester. If the resulting percentage is less than or equal to 60% a Return of Title IV Funds calculation is required. If greater than 60% (with or without rounding), no return of funds is required.

Step 3: The College determines the amount of Title IV aid that was earned by the student.

The amount of Title IV aid earned by the student is determined by multiplying the percentage calculated in step 2 by the total Title IV aid disbursed plus the Title IV aid that could have been disbursed for the semester.

Step 4: The College now determines total Title IV aid to be disbursed or returned.

A. If the amount in step 3 is greater than the amount in step 1, (already disbursed Title IV aid) then go to 4-C. If the amounts are equal, stop here. No further action is necessary.

B. If the amount in step 3 is less than the amount in step 1 (already disbursed Title IV aid) a post-withdrawal disbursement is not required. If the amount in step 1 is less than the amount in step 2, (Title IV aid not yet disbursed) a post-withdrawal disbursement is required to either pay unpaid institutional charges or to be paid to the student. To determine the amount of the post-withdrawal disbursement the amount from step 1 is subtracted from the total aid disbursed in step 3. The balance is then used when completing the Post-Withdrawal Disbursement Tracking Sheet which is discussed later in this section.

C. The college now determines the total Title IV aid that must be returned.

The amount to be returned is calculated by subtracting the amount of aid earned from step 3 from the total aid disbursed, step 1. This is the amount of Title IV aid that must be returned.

Step 5: The College determines the amount of unearned Title IV aid due from CEU.

A. Allowable institutional charges for the semester are: Tuition and fees, Board (if on campus), Room (if on campus), Other = Total institutional charges.

B. Total of Title IV aid unearned (100% - step 2).

C. Multiply institutional charges (step 5-A) by the

percentage calculated in step 5- B. The resulting figure is the amount to be repaid to Title IV grant or loan by CEU.

Step 6: CEU will return the unearned aid for which it is responsible as determined in step 5-C. These funds will be returned in the following order, up to the total net amount disbursed from each source: Unsubsidized Stafford Loan, Subsidized Stafford Loan, Perkins Loan, PLUS, Pell Grant, FSEOG and other Title IV programs.

Step 7: Students initial amount of unearned Title IV aid which must be returned is determined as follows. The amount returned by CEU as determined in step 4 is subtracted from the amount determined in step 5-C. The resulting amount is what the student must return to the Title IV programs as unearned aid.

Step 8: The student (or parent for a PLUS loan) must return unearned aid for which the student is responsible per step 7 by repaying funds to the following sources, in order, up to the total net amount disbursed from each source, after subtracting the amount the school will return. Amounts to be returned to grants are reduced by 50%.

The order is: *Unsubsidized Stafford Loan,* Subsidized Stafford Loan, *Perkins Loan, *PLUS, Pell Grant x 50%, FSEOG x 50% and other Title IV programs x 50%.

*Loan amounts are returned in accordance with the terms of the promissory note. The holder of your loan will be notified as to the last date of attendance.

Post-Withdrawal Disbursement

If, at the time of withdrawal, CEU makes the determination that less aid was disbursed than the student was eligible to receive, a post-withdrawal disbursement will be offered. Post-withdrawal disbursements will continue to be offered within 30 days of the date CEU determined the student withdrew, will be in writing and will identify the types and amounts of Title IV funds that make up the post withdrawal disbursement. Students or parents will be notified that they can accept or decline some or all of the post-withdrawal disbursement that has not been credited to the student's account to pay unpaid institutional charges. Post withdrawal disbursements to the student/parent will be canceled if no response is received to this notification within 14 days of initial notification. CEU may disburse this payment at a later date if the student or parent subsequently requests the

payment. This payment will be processed within 90 days of the request in the current fiscal year; if not in the current fiscal year, the request will be denied. Notification will be provided to the student or parent in writing of CEU's decision to process or not to process the post withdrawal disbursement. Post-withdrawal disbursements will first be made from grant programs and then from student loans.

The following steps will be followed in determining a post-withdrawal disbursement.

Step 1: Amount of the post-withdrawal disbursement as calculated in step 4 -B, example #2, of the Return of Title IV Funds procedures.

Step 2: Determine the post-withdrawal disbursement which will be credited to the students account.

A. The outstanding institutional charges on the student's account are? \$711.00

B. CEU will credit a post-withdrawal disbursement to the following:

Amount credited for tuition, fees, room & board (if living on campus) is: \$711.00

Amount credited for other charges is: \$ 0.00

Amount credited for prior year charges less than \$100 is: \$ 0.00

Total amount credited to student account is: \$711.00

Step 3: The balance of the post-withdrawal disbursement will be offered to the student or parent.

A. The total amount of post-withdrawal disbursement from step 1 of Return of Title IV Funds procedures, is subtracted from the post-withdrawal disbursement credited to the students account from step 2-B equals the amount to be offered to the student/parent.

Examples of these policies and procedures are available upon request from the Office of Student Financial Services.

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIO
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

Financial Aid Program Descriptions

Grants

Federal Pell Grant

The Federal Pell Grant is a federal Title IV grant program to help undergraduates pay for educational costs after high school. For many students, these grants provide a foundation of financial aid to which aid from other Federal and non Federal sources may be added. Unlike loans, a Pell Grant does not have to be repaid. In order to receive a Federal Pell Grant you must be enrolled in an eligible certificate or degree program as outlined in this catalog. The amount of the award is based upon the Effective Family Contribution (EFC), the cost of attendance, enrollment status, and a payment schedule issued by the U.S. Department of Education. The award may range from \$0 to \$4,731 per academic year. The award schedule may be adjusted pending Congressional budget authorizations.

Federal Supplemental Educational Opportunity Grant (FSEOG) is another Title IV grant program which provides additional funds from the Federal Government to exceptionally needy students. This grant must be combined with other forms of aid and is also non repayable. A grant may range from \$200 to \$2,000 per academic year. These funds are limited and awarded to eligible students who meet the priority service deadline date, then to others.

Leveraging Educational Assistance Partnership Program (LEAP) LEAP is a federal grant program matched by the State of Utah. Only Utah residents are eligible. The award may range from \$100 to \$2,000 per academic year. These funds are limited and awarded to eligible students who meet the priority service deadline, then to others.

Utah Educational Disadvantaged Grant the Utah State Legislature has appropriated funds to College of Eastern Utah to be used as grants and scholarships for disadvantaged students. These funds are awarded to Utah residents based on disadvantaged criteria as determined by the college. This award is usually combined with other forms of aid and is non repayable. Awards generally range from \$100 to \$2,000 per academic year.

Utah Centennial Opportunity Program for Education Grants the Utah State Legislature has appropriated funds to the College of Eastern Utah to be used as grants to supplement the Pell Grant program. Awards may range from \$300 to \$3,000 per academic year. Utah residents are eligible. These funds are

limited and awarded to eligible students who meet the priority service deadline, then to others.

Utah Higher Education Tuition Assistance Program Grant (UTAP) the Utah State Legislature has appropriated funds to the College of Eastern Utah to be used as grants to supplement the Pell Grant program. Awards may range from \$0 to \$2,500 per academic year. Utah residents are eligible. These funds are limited and awarded to eligible students who meet the priority service deadline, then to others.

Federal Work Study (FWS) the FWS funds provide opportunities for students to work part time and earn income to help meet educational expenses. Salaries must be equal to the current minimum wage, but the maximum amount a student may earn in an academic year is determined by the Office of Student Financial Services. Federal Work Study awards generally range from \$300 to \$4,000 per academic year. Federal Work Study students are encouraged to perform community service employment and/or to participate in the America Reads Program. Funds are limited and awarded to eligible students who meet the priority service deadline, then to others.

Utah Centennial Opportunity Program for Education Work Study the Utah State Legislature has appropriated funds to the College of Eastern Utah to be earned through work study for Pell Grant eligible students. This award may range from \$300 to \$3,000 per academic year. Only Utah residents are eligible. These funds are limited and awarded to eligible students who meet the priority service deadline, then to others.

Loans

Federal Perkins Loan is a Title IV, low interest loan for undergraduate students with exceptional need as determined by the FAFSA. CEU is the lender. The loan is made from government funds with a share contributed by the State of Utah. Although the money must be repaid, no payments are made and no interest is charged until nine months after the borrower ceases to be enrolled at least halftime. When interest begins to accrue, it is at the rate of 5% per year as presently mandated by law. A minimum monthly payment of \$30.00 for those who borrowed prior to October 1, 1992 and \$40.00 for those who borrow after October 1, 1992, is required when the loan comes due. Under special circumstances, payments may be deferred for a time or canceled (contact the CEU Perkins Loan Office for additional information). A loan counseling entrance and exit interview is required of every student who receives a Perkins loan.

Federal Stafford Student Loans (FSSL subsidized) FSSL subsidized is a low interest loan made to the borrower directly by a lender such as a bank or credit union. Depending on need and eligibility a borrower may borrow up to \$3,500 per year as a freshman and \$4,500 as a sophomore at a two year institution. The minimum monthly payment, which begins six months after the borrower ceases to be enrolled at least halftime, is \$50. A loan counseling session is required prior to receiving the loan and before leaving the college, other counseling and/or documents may be required at the discretion of the Student Loan Counselor. A subsidized loan is one where the U.S. Government pays the interest while the borrower is in school or in deferment status. Deferment, forbearance or cancellation of payments is available for special circumstances. See the CEU Loan Counselor for additional information on these options. Loan entrance and exit counseling may be done in person through individual request or on the web at: <http://www.mapping-your-future.org>.

Federal Unsubsidized Stafford Student Loans (FUSL) FUSL is a low interest loan made to the borrower directly by a lender such as a bank or credit union. Any student who has applied for a Federal Pell Grant is eligible for a FUSL loan up to a maximum of \$6,000 for independent undergraduate students. Dependent undergraduate students whose parents are unable to obtain a Federal Parent loan are eligible for increased FUSL limits. These maximums include portions of FSSL that may qualify for federal interest subsidies as described above. Repayment of interest on the loan begins from the date of the last disbursement; however, interest may be capitalized at the borrower's request. Contact the CEU Loan Counselor for additional information.

Federal Parent Loans for Undergraduate Students (FPLUS) FPLUS provide funds for educational expenses for borrowers who are parents of dependent students enrolled at least halftime. The loan is made by a lender such as a bank or credit union. The variable interest rate is adjusted annually. A parent may borrow up to the student's educational expenses, as determined by the college, minus other financial aid resources. A PLUS borrower enters repayment at the time the loan is fully disbursed. Contact the CEU Loan Counselor for additional information.

For additional information on Title IV financial aid program specifics, please request from CEU a copy of, "The Student Guide" published by

the U.S. Department of Education or access this guide on the internet at: http://www.ed.gov/prog_info/SFA/FYE, crime statistics and safety information and programs. Alcohol and drug information is also required by law to be given to students. This information is published annually in the, "College of Eastern Utah Student's Right to Know" brochure and is mailed to every student and employee. If you would like a copy of this brochure, please contact the Registrar's Office. Crime statistics reported in this brochure may also be obtained on the internet at: <http://www.ope.ed.gov/security>.

APPROXIMATE ANNUAL COST

The following is an estimate of educational budgets for a full time student living off campus and attending CEU one academic year, which is two academic semesters.

Price Campus- Off campus 2008 - 2009

	Resident	Non Resident
Tuition and Fees	\$2242	\$3682
Room and Board	\$6550	\$6550
Books and Supplies	\$ 795	\$ 795
Transportation	\$2388	\$2388
Personal	\$1473	\$1473
Total	\$13448	\$14888

San Juan Campus - Off campus 2008 - 2009

	Resident	Non-Resident
Tuition and Fees	\$2242	\$3682
Room and Board	\$6872	\$6872
Books and Supplies	\$ 809	\$ 809
Transportation	\$2238	\$2238
Personal	\$2016	\$2016
Total	\$14177	\$16077

These budgets are subject to an inflation rate increase of five to ten percent. Disabled students may request a budget increase for educational costs associated with their disability if these costs are not being paid by another agency upon individual appeal. Child care expenses may be added to this budget, upon individual appeal, if not being paid by another agency. Tuition, fees, books, supplies, room and board are subject to change without notice. Expenses are charged by semester. To view other institutional budgets see the CEU Financial Aid Office web site at: <http://www.ceu.edu/finaid/default.aspx>

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIO
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

COLLEGE OF
Eastern Utah

2008 - 2009 General Catalog



**Scholarship
Programs**

SCHOLARSHIP PROGRAMS

In an effort to help students with the expenses of their education, Eastern Utah has committed itself to the following program. We strongly encourage all students to submit the Admission and Scholarship Applications by the **deadline of March 1st**.

We also strongly encourage all students students to apply for Federal Financial Aid, using the FAFSA (Free Application for Federal Student Aid) Form by a priority **deadline of February 1st**.

Applications will continue to be received and considered after the deadline of March 1st, but awards can not be guaranteed.

If the Admission Application, Scholarship Application and the results of the FAFSA Application are postmarked or received by **March 1st**, students will be awarded the types of financial aid and scholarships for which they are eligible. The following list shows the types of financial aid and scholarships available and that can be awarded up to the amounts listed, if amounts are listed:

FEDERAL FINANCIAL AID

- Federal Pell Grant
- Federal Campus Based Aid
- State Grants
- Federal, State and Institutional Work Study
- Federal Perkins Loans
- Federal Family Educational Loan Programs

ACADEMIC HONORS AND ACADEMIC SCHOLARSHIPS

(See Freshman and Returning Student Scholarship Tables)

- Presidential and Trustees
- Two-Year Resident Tuition and \$500 per semester toward on-campus housing
- Two-Year Resident Tuition
- One-Year Resident Tuition
- Utah Sterling Scholar Scholarships

DEPARTMENTAL SCHOLARSHIPS

Variable amounts, up to One Year Resident Tuition

FRESHMAN SCHOLARSHIP TABLE APPLICATION DEADLINE IS MARCH 1st.

ACT Score

	36	35	34	33	32	31	30	29	28	27	26	25	24	23	22	21	20	19	18	17	16	
Grade Point Average																						
4.0																						
3.9																						
3.8																						
3.7																						
3.6																						
3.5																						
3.4																						
3.3																						
3.2																						
3.1																						
3.0																						

	Presidential and Trustees - up to 2 years tuition, student fees, \$500 toward on campus room and \$300 toward student account
	Academic Honors- up to 2 years tuition and \$500 toward on campus room
	Academic - up to 1 year tuition

RETURNING STUDENT ACADEMIC SCHOLARSHIP TABLE APPLICATION DEADLINE IS MARCH 1st.

GPA	4.0	3.9	3.8	3.7	3.6
	One Year Full Tuition Consideration				

LEADERSHIP SCHOLARSHIPS

Variable amounts, up to One Year Resident Tuition

AMBASSADOR SCHOLARSHIPS

Two Years Resident Tuition and Student Fees

PRIVATE AND ENDOWED

Variable Amounts

APPLICATION DEADLINE IS MARCH 1ST

ACADEMIC HONORS AND ACADEMIC SCHOLARSHIPS

All Academic Honors and Academic Scholarship recipients must maintain a 3.000 semester grade point average and attempt and complete 15 hours per semester.

PRESIDENTIAL AND TRUSTEES

These recipients are selected from among incoming freshmen who meet the GPA and ACT criteria listed in the Freshman Scholarship Table. Those who have the GPA and ACT listed and rank within the top 5 percent of their graduating class are awarded Presidential. Those who have the GPA and ACT listed and rank within the top 10 percent of their graduating class are awarded Trustees.

The Presidential award can provide up to a two year award of resident tuition, student fees, \$300 per semester credit toward your student account and \$500 per semester toward an on-campus housing.

The Trustees award can provide up to a two year award of resident tuition, student fees, and \$500 per semester toward an on-campus housing.

TWO YEAR RESIDENT TUITION AND HOUSING

These awards are available to incoming freshmen who meet the GPA and ACT criteria listed in the Freshman Scholarship Table. This award can provide up to a two year award of resident tuition and \$500 per semester toward on-campus housing. Housing Scholarships are awarded according to GPA ranking of those applying.

ONE YEAR RESIDENT TUITION

These awards are available to incoming freshmen students who meet the criteria listed in the Freshman Student Scholarship Table. The award

will provide one year of resident tuition.

Sophomore or returning students who reapply and have a College of Eastern Utah cumulative GPA of 3.600 or above are eligible for this award as well.

UTAH STERLING SCHOLARSHIPS

College of Eastern Utah recognizes the accomplishments of these students through two levels of awards. Eastern Utah is the only school in the state of Utah to recognize all students at the high school level of the annual Sterling Scholar competitions.

Students must submit the Scholarship Application and meet the deadline of March 1st for full consideration. Applications received after the deadline of March 1st will be considered on an individual basis.

High School Nominees and Runners-up at the State and Region level, who meet the March 1st deadline and provide the Office of Admissions and Scholarships with a copy of their certificate or other proof of their standing, are awarded up to two years residency tuition.

Winners at the Region/State level can then claim an additional award of student fees, again having sent proof of their standing to the Office of Admissions and Scholarships and having met the deadline of March 1st.

LEADERSHIP SCHOLARSHIPS

All Leadership scholarship recipients must maintain a 2.500 semester grade point average and attempt and complete 15 hours per semester

Leadership Scholarships are awarded to those students who have shown great leadership in high school, college and the community.

Students interested in applying for Leadership Scholarship use the regular Scholarship Application and check the Leadership option. Please include a resume that outlines leadership capacities in which you have served and a two page essay detailing what you have learned from the leadership positions you have held is also required.

GENERAL

Introduction
Statement of Policy
College Terminology
Admissions
Academic Policies
Financial Services
Scholarships
Student Services
Degree Requirements

PROGRAMS & COURSE OF STUDY

ACCT
ANTH
APPR
ART
AUTO
BCCM
BCIS
BIO
BUSN
CHEM
CJ
COMM
COST
CS
DANC
DSME
ECON
EDDT
EDUC
ELEC
EMMT
ENGL
ENGN
ESOL
FAML
GEO
GEOG
GHUM
HEAL
HETR
HIST
HYDR
LANG
MACH
MATH
MINT
MUSC
MUSM
NURS
PHED
PHIL
PHYS
POLS
PRE-PROF
PSY
RECR
SLSC
SOC
THEA
TRST
WELD
WILD

PEOPLE

Returning students who are elected as Student Officers for the Associated Students of College of Eastern Utah are also eligible for the awards.

Leadership scholarships can be awarded for up to one year resident tuition.

AMBASSADOR SCHOLARSHIPS

All Ambassador Scholarship recipients must maintain a 3.000 semester grade point average and attempt and complete 15 hours per semester.

The Ambassador Scholarship program gives students the opportunity to be a part of the leadership opportunities found in working with the Office of Admissions and Scholarships in promoting, marketing, recruiting and public relations events relating to prospective students.

We are looking for high school seniors who are positive, out-going, enjoy working with others and being involved. Applicants need to be organized, dependable, service oriented and have excellent communication skills. Additional information is available from the Office of Admissions and Scholarships.

Students interested in applying for Ambassador Scholarships use the regular Scholarship Application and check the Ambassador option. Applicants will be contacted to arrange a presentation and interview appointment. Please call 1-800-336-CEU1 (2381) , ext 5611 for further details.

Ambassador scholarships can be awarded for up to two years resident tuition and student fees.

Students need not apply for these scholarships individually. Awards are matched to applicants based on the information provided on the regular scholarship application.

DEPARTMENTAL SCHOLARSHIPS

Departmental Scholarship recipients must maintain a 2.500 semester grade point average and attempt and complete 15 hours per semester.

Departmental and Activity Scholarships can be available from all of the areas listed below. Students are encouraged to meet the Scholarship Deadline of March 1st, having listed their anticipated major

and minor and all departments they would like to be considered for on their application. Students are also encouraged to make contact with individual departments and activity areas to ensure they meet any additional requirement for consideration. Additional requirements may include auditions, tryouts, showing of portfolios, letters of recommendation, resumes, essays, interviews, etc.

Please refer to the catalog, our website or call the Office of Admissions and Scholarship if you have questions about departmental contacts or need any further information. Departmental Scholarships can be awarded for up to one year resident tuition.

ARTS AND HUMANITIES

Art
Communications - Print and Broadcast
Computer Graphic Arts
Dance
English
English as a Second or Other Language
General Education
General Humanities
Languages
Literature
Music - Instrumental and Vocal
Telecommunications
Theatre

BUSINESS AND COMPUTERS

Accounting
Administrative Assistant/ Information Processing Specialist
Business Administration
Business Information Systems
Computer Networking
Computer Science
Economics
Marketing
Microsoft Certifications
Novell Certifications
Multimedia, E-commerce, Web Design and Development

EDUCATION

Child Care Provider
Child Development
Early Childhood Education
Education - Elementary and Secondary
Family Life

HUMAN SERVICES

Cosmetology / Barbering
Health
Nursing - LPN and RN
Physical Education

SCIENCES

Biology
Chemistry
Engineering
Environmental Studies
Forestry
Geography
Geology
Life Sciences
Mathematics

Paleontology
 Physics
 Physiology
 Pre-Med
 Pre-Professional
 Zoology

SOCIAL AND BEHAVIORAL SCIENCES

Anthropology
 Criminal Justice/Leagal Studies
 History
 Museum Studies
 Philosophy
 Political Science
 Pre-Law
 Psychology
 Recreation
 Social Science
 Sociology
 Wilderness Studies

TRADES AND INDUSTRY

Automotive Technology
 Building Construction and Construction Management
 CDL - Commercial Drivers License
 Diesel and Heavy Equipment Technology
 Drafting and Design Technology
 Electrical Apprentice
 Electronics
 Heavy Equipment and Trucking
 Hydraulics
 Machine Tool Technology
 Welding

ATHLETICS

Men's Varsity Teams

Basketball
 Baseball

Women's Varsity Teams

Basketball
 Volleyball

Performance Teams

Cheer, Song & Yell Leading
 Drill Team - Eagle Dancers

This application can also be accessed on our website at www.ceu.edu. From the home page, click on **Prospective Students**, then **Scholarships**. The application can be downloaded, filled out on your computer, printed and then mailed. If you have any questions, please call us at 1-800-336-CEU1 (2381), ext. 5611.

PRIVATE AND ENDOWED SCHOLARSHIPS

The College of Eastern Utah scholarship program is funded in part by the generous donations of businesses, corporations and individuals who contribute annually to our endowment funds. Some may have special interests or unique criteria. All students who apply for scholarship at College of Eastern Utah will be considered for all awards, based on the information provided

by the applicant on the scholarship application. Students who receive scholarships from a specific donor will be asked to write letters of appreciation, in cooperation with the Office of Institutional Advancement. We would like to recognize the following donors for their generous contributions.

ENDOWED SCHOLARSHIPS

- Dr. H. Lamont and Marilyn B. Arnold Endowed Scholarship
- Ruth M. Bernardi Endowed Scholarship
- George S. and Dolores Dore Eccles Foundation Endowed Scholarship
- Duane A. and Velma B. Frandsen Endowed Scholarship
- John C. and Bliss L. Hubbard Endowed Scholarship
- LaVell and Mayzell King Family Endowment
- Herbert I. and Elsa B. Michael Foundation Endowed Scholarship
- Plateau Mining Endowed Scholarship
- G.J. and Margaret Reeves Endowed Scholarship
- Vanice, Glen W. and Keith G. Reid Endowed Scholarship
- Enid Seaton Ruoff Endowed Scholarship
- Emma Gunderson Scartezina Endowed Scholarship
- Ann Self Endowed Scholarship
- Aline Wilmot Skaggs Scholarship
- Anton Skriner Endowed Scholarship

MEMORIAL SCHOLARSHIPS

- Toy Atwood Memorial Scholarship
- Walter T. Axelgard Memorial Scholarship
- James Banasky Memorial Scholarship
- Kym Brown Memorial Scholarship
- Omar and Helen Bunnell Memorial Scholarship
- Cleora Clark Memorial Scholarship
- J.D. Conover Memorial Scholarship
- John Cronk Memorial Scholarship
- Candice Cruz Memorial Scholarship
- Dr. J. Eldon Dorman Memorial Scholarship
- Anna E. C. Embry Memorial Scholarship
- Robert L. and Isabelle Finney Memorial Scholarship
- John Garr Memorial Scholarship
- John and Vivian Grako Scholarship
- Mary Jean Mitchell Green Memorial Scholarship
- Wanda Rowley Jackson Memorial Scholarship
- Lee and Joni Jensen Memorial Scholarship

GENERAL

Introduction
 Statement of Policy
 College Terminology
 Admissions
 Academic Policies
 Financial Services
 Scholarships
 Student Services
 Degree Requirements

PROGRAMS & COURSE OF STUDY

ACCT
 ANTH
 APPR
 ART
 AUTO
 BCCM
 BCIS
 BIO
 BUSN
 CHEM
 CJ
 COMM
 COST
 CS
 DANC
 DSME
 ECON
 EDDT
 EDUC
 ELEC
 EMMT
 ENGL
 ENGN
 ESOL
 FAML
 GEO
 GEOG
 GHUM
 HEAL
 HETR
 HIST
 HYDR
 LANG
 MACH
 MATH
 MINT
 MUSC
 MUSM
 NURS
 PHED
 PHIL
 PHYS
 POLS
 PRE-PROF
 PSY
 RECR
 SLSC
 SOC
 THEA
 TRST
 WELD
 WILD

PEOPLE

- Ralph C. Jensen Memorial Scholarship
- Sara Jane Riley Jensen Memorial Scholarship
- T.N. Jensen Memorial Scholarship
- Curt Jensen Family Memorial Scholarship
- Thelma Jones Memorial Scholarship
- Fred W. Keller Memorial Scholarship
- Margaret Draper Lee Memorial Scholarship
- Perry and Rhea McArthur Memorial Scholarship
- Boni Nichols Memorial Scholarship
- Tony Pappas Memorial Scholarship
- Derrick Pressett Memorial Scholarship
- Ellen Sealey Radakovich Memorial Scholarship
- Dr. Roy Robinson Family Memorial Scholarship
- Irene Worley Norton Salzetti Memorial Scholarship
- Arva Smith Memorial Scholarship
- Orson B. Spencer Memorial Scholarship
- Kristina Tait Memorial Scholarship
- Lillie and Dugie Tollis Memorial Scholarship
- Tony Welch Memorial Scholarship
- Victor and Nina Williams Memorial Scholarship
- John Yack Memorial Scholarship

CORPORATE SCHOLARSHIPS

- Anadarko Scholarship
- Bowtie Beverages Scholarship
- Carbon/Emery Automotive Scholarship
- Castlevue Hospital Auxiliary Scholarship
- CEU Alumni Wildman Scramble Golf Tournament Scholarship
- Eastern Utah Community Credit Union Scholarship
- Far West Bank Scholarship
- First Security Bank Scholarship
- Johansen-Tuttle Engineering Scholarship
- Kennecott Utah Copper Scholarship
- Key Bank Scholarship
- Price Kiwanis Club Scholarship
- Questar Scholarship
- Tram Electric Scholarship
- Utah Power / PacifiCorp Scholarship
- Zions Bank Founders Scholarship

GOLD CIRCLE SCHOLARSHIP

- Ruth Eleanor and John Ernest Bamberger Foundation Scholarship
- Barboglio-Leavitt Scholarship
- Mary Riley Jensen Scholarship
- Clifford K. and Mary M. Madsen Scholarship
- James Menzies Scholarship
- Helen Zeese Papanikolas Scholarship
- James and Mary Helen Powell Scholarship

- Earl and Helen Smith Scholarship
- TLI Limited Engineering Scholarship
- Louis M. Vuksinick, MD Scholarship
- Sharon A. and Shelton L. Wakefield Scholarship

WUE SCHOLARSHIP

The Western Undergraduate Exchange (WUE) is a program through which students in 14 participating states may enroll in designated two-year and four-year institutions and programs in other participating states at a special, reduced tuition level. Tuition for WUE students is the in-state tuition level plus 50% of that amount. WUE participating states are Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, North Dakota, Oregon, South Dakota, Utah, Washington and Wyoming. Each state determines which institutional programs it will make available to students in the WUE program, and these appear in a yearly bulletin. Eligibility for admission and for WUE tuition are determined by each participating institution. To obtain a bulletin, please contact: Western Interstate Commission for Higher Education, PO Drawer P, Boulder, CO 80301-9752.

To apply for a WUE scholarship at the College of Eastern Utah, please contact the Office of Student Financial Services, (435) 613-5207.

SAN JUAN CAMPUS

The San Juan Campus Scholarship Office administers a number of scholarships for students enrolled at the campus in Blanding, including an endowment fund for San Juan County residents and Native American students living in the Four Corners area. Those include:

- Calvin Black Memorial Scholarship
- Native American Scholarship
- San Juan Navajo Scholarship
- White Mesa Ute Scholarship

Eligible students also have access to the Presidential and Dean's Scholarships, plus departmental and leadership scholarships. Additional campus-based financial aid resources are available to eligible students. Forms and related documents are at the Financial Aid Office at 631 West 200 South, Blanding, Utah 84511. The Scholarship and Financial Aid Office may also be reached by calling 1-800-395-2969.

COLLEGE OF
Eastern Utah

2008 - 2009 General Catalog



**Student
Services**

STUDENT SERVICES

JENNIFER LEAVITT STUDENT CENTER

The Jennifer Leavitt Student Center is the home for the majority of the student life functions on campus. Included in the Center are the offices of Academic Advising and Orientation, Admissions and Scholarships, Academic Records and Registration, Dean of Students, Cashier, International Student Services, Veterans, Student Financial Services, Student Support Services, Bookstore, Housing, Food Services, Game Room, and Student Government. Their close proximity in the Student Center makes the registration process a more convenient experience for all students. The Student Center is the "Hub" for student activities. Musicians, entertainers, comedians and lecturers will all be found in the Multi Purpose Room at various times during the school year. All activities sponsored by ASCEU (Associated Students of College of Eastern Utah) are provided at a low cost or no cost through the Student Activity Fee. All registered students at CEU are automatically members of ASCEU.

ACADEMIC ADVISING AND ORIENTATION

Center for Academic Advisement and Orientation (CAAO), Jennifer Leavitt Student Center, Room 207.

DIRECTOR OF ACADEMIC ADVISING AND ORIENTATION

Shanny Wilson (435) 613 - 5623
shanny.wilson@ceu.edu

ASSISTANT DIRECTOR FOR ACADEMIC ADVISING

Kelli.Shaw (435) 613 - 5311
kelli.shaw@ceu.edu

CEU/USU ACADEMIC ADVISOR

Daniel Allred (435) 613 - 5588
daniel.allred@ceu.edu

Academic advisors assist students in the identification and pursuit of their academic or applied technology goals. They help students select appropriate courses and develop degree plans to achieve those goals. Students are assigned faculty advisors in their major fields of study. Those students who have not declared a major will be assisted by

advisors in the CAAO. If a student decides to declare a major or wishes to change majors, he/she should contact the CAAO to be assigned a new advisor and have their major officially changed.

Advisors also:

- familiarize students with degree options and requirements
- interpret test scores and make course recommendations
- monitor student progress toward completion of graduation requirements
- assist students with academic difficulties
- assist in major and/or career exploration
- help prepare students for transfer

Academic advisors assist students throughout their educational experience at CEU by helping them to understand themselves, explore their options, and use the resources available to them both on campus and in the community.

New Student Orientation (NSO) is the first step in the pursuit of a successful and rewarding college experience. This program is designed specifically for incoming freshman and transfer students. At NSO, students will review College of Eastern Utah's degree options and requirements, policies and procedures. They will also receive individualized assistance on selecting classes from a trained academic advisor and register for those classes. Information on admissions, financial aid, housing, scholarship, advising, majors, and many other areas of interest will be provided. **All new students are required to attend Orientation before they will be cleared to register for classes.**

ATHLETICS

CEU is a member of the National Junior College Athletic Association (NJCAA), with men's teams in basketball, baseball, and women's teams in volleyball and basketball. Club sports are available in golf, tennis and soccer. All students who participate in intercollegiate athletics must be registered for and passing 12 credit hours of college work and must meet all other NJCAA eligibility requirements.

CEU is a member of the Scenic West Athletic Conference (Region 18). Member schools include: College of Eastern Utah, Price, Utah; College of Southern

Idaho, Twin Falls, Idaho; Colorado Northwestern Community College, Rangely, Colorado; North Idaho College, Couer d'Alene, Idaho; Salt Lake Community College, Salt Lake City, Utah; Snow College, Ephraim, Utah; and Southern Nevada Community College, Las Vegas, Nevada.

Campus sports reports are available in the Athletic Department. These reports will include information regarding varsity sports available, student participation rates, operating expenses and revenues, financial aid and recruiting expenses and coach related information.

CAREER AND VOLUNTEER SERVICE CENTER

The Career and Volunteer Service Office is located in the Jennifer Leavitt Student Center. The basic aims of the center are:

1. To assist CEU students, including College Work Study Students, who wish to be employed in securing part-time employment on or off campus.
2. To prepare students for employment and the world of work through:
 - A. Experiential learning; Cooperative Education and Volunteer Service Programs.
 - B. Education about occupations, professions and career exploration.
 - C. Job seeking and keeping skills.
 - D. Career Fair
3. To increase the values of civic responsibility and leadership through providing a community network of service opportunities.

Personal counseling is given regarding employment opportunities. Cooperative Education, volunteer placement and job placement. A Career Fair is held in the spring to acquaint students with career possibilities.

Job seeking and keeping information is presented to students and applicants at seminars, workshops, academic credit classes and one-on-one contact.

Many information resources have been collected and are available for the students seeking help in finding careers and schools. Information systems

and catalogues for all Utah and many out-of-state colleges are located in the center.

COLLEGE BOOKSTORE

The primary purpose of the College of Eastern Utah Bookstore is to provide all retail merchandising services on campus. Textbooks, office supplies, art supplies, backpacks, and sweatshirts are a few of the many items offered at the Bookstore. For further information, contact the Bookstore at (435) 613-5342.

FOOD SERVICE

CEU Food Service offers well planned meals which assure a balanced and nutritious diet. Meals may be eaten at Emmett's Cove Dining Room or at the Golden Grille Snack Bar. Students with special dietary needs may make special arrangements with the Food Service Office. Off campus students may also arrange for meals. For further information, contact the Office of Residential Life at (435) 613-5289.

HOUSING APPLICATION

The mission of Residential Life is to provide residents with affordable living environments that are well maintained, clean, safe, and effectively administered; educate and assist residents in their social, physical, intellectual, cultural, and emotional development; and to build communities where residents learn to serve, trust and communicate, interact with other residents and cultures, and respect other people and their surroundings.

Room and Board in the college residence halls are contracted on an annual basis but are payable for each semester in advance. If housing is desired in one of the college residential units, application must be made to the Office of Residential Life. Room and Board rates are published in the Residence Halls Brochure. Students must be registered for at least one credit hour of course work to be eligible to live in the residence halls. For further information, contact the Office of Residential Life at (435) 613-5289.

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIO
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

SUPPORT SERVICES FOR STUDENTS WITH SPECIAL NEEDS

STUDENT HEALTH AND WELLNESS CENTER

There is increasing evidence that many of the illnesses that we experience today are lifestyle related. Today people die from cardiovascular disease, heart attacks, strokes, cirrhosis of the liver and a host of other lifestyle related diseases. Many of these illnesses can be prevented or the risk of them occurring minimized. The Student Health and Wellness Center's goal is to teach people ways they can prevent illness and injury. Through this process the quality of life can be improved.

The Student Health and Wellness Center has information and presentations on a wide range of topics including stress management, time management, assertion, family living, alcohol and other drug abuse, pregnancy, sexually transmitted diseases, HIV/AIDS and much more.

The Center provides a wide range of health related services to students. Some of the health services available include:

1. Women's health services
2. Treatment of acute illness and diseases
3. Immunizations
4. Contraception information and instruction and Pregnancy Testing
5. Pap Smears
6. Consultation on diet and nutrition
7. Team physicals
8. Allergy injections, fracture care, wart removal and other services

Counseling services are available to students through the Student Health and Wellness Center. Students may get help for a wide range of simple and complex problems including depression, anxiety, family problems, relationship problems, chemical dependency and other issues. Appointments can be scheduled by calling (435) 613-5629.

DISABILITY RESOURCE CENTER, (DRC)

Students with documented disabilities are protected under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. These laws require that reasonable accommodations be provided to all qualified students.

Proper documentation of a disability must be on file with the Disability Resource Center before accommodations can be provided. Special assistance and academic accommodations must be arranged in a timely manner before each semester begins, at least within the first two weeks of the semester. It is the student's responsibility to contact the DRC. Information regarding documentation and guidelines for documentation are available at the Disability Resource Center.

The services provided by the DRC include:

- Interpreters
- Notetakers
- Readers
- Tutoring referrals
- Extended time on Examinations
- Distraction free area for testing
- Alternative testing formats
- Priority registration
- Counseling sessions for support and problem solving
- Learning Strategies/Study Skills Clinics
- Referrals as needed for community services

An assistive technology lab is being developed at the DRC for students use.

Assistive devices such as tape recorders and a TDD telephone are available. We also offer access to tape recorded materials with organizations such as Recordings for the Blind and Dyslexic, Utah Books Consortium and the Library for the Blind.

Questions should be directed to the CEU Disability Resource Center. Voice telephone (435) 613-5670; T.D.D. telephone (435) 613-5806; Fax (435) 613-5112. The DCR may also be contacted at www.ceu.edu/services/studentlife/disabilityresourcecenter.

STUDENT SUPPORT SERVICES

Student Support Services (SSS) fosters an institutional climate supportive of low income, first generation college students, low-and students with disabilities to increase retention and graduation rates. We encourage students to reach their potential and continue their education through providing academic and personal support and recognizing their

diversity. If you think you may qualify for the Student Support program, contact one of the staff in the SSS Office located in Room 225 of the Jennifer Leavitt Student Center, or call the SSS Office at (435) 613-5480.

UPWARD BOUND/TRIO

Upward Bound is a federally funded TRiO program that assists low-income, first generation students to succeed in high school and ultimately in their educational pursuits. Participants who qualify for the program are mentored all through high school and receive services to assist them in enrolling and graduating from college. Upward Bound program participants receive instruction in core subjects; tutoring to prepare for or improve UBSC, SAT and ACT test scores; assistance with college entrance and financial aid applications; summer instruction for high school and college credit; career exploration; and academic, financial and personal counseling. All services are offered at no cost to participants. Applications for the program are received during a student's freshman or sophomore year in high school. For more information contact the high school counselors or call the Upward Bound staff at (435) 637-2120 or (800) 336-2381

TESTING

The Testing Center offers a wide variety of testing services. Standardized tests are offered for the purpose of placement, evaluation of achievement and granting of credit. Some of the tests offered are ACCUPLACER, ACTEN, COMPASS, SAT, CLEP, POST, GED, GRE, MAT, Home Health Aide, Nurses Aide, and many others. Vocational testing is offered for all students who may be uncertain about their majors and wish to explore various career opportunities. ADA testing is also available.

ASSESSMENT AND PLACEMENT

ACCUPLACER, ACT, ACTEN, COMPASS OR ABLE

As a part of the CEU admission requirement, all degree seeking students (full-time or part-time) who have not taken the ACT or ACTEN test or do not have a copy of their ACT or ACTEN test results on file at CEU, will be required to take a residual ACT, ACCUPLACER, COMPASS or ABLE test before registration is completed. These examinations are designed to measure English, mathematics, and reading skills. Test results are used for recommended course placement. Check with the

Center for Academic Advising and Orientation (CAAO) for course recommendations. After taking the test, students will be referred to the CAAO to schedule an appointment for Orientation.

ENTRANCE EXAMINATIONS

GED TESTS

The General Education Development tests (GED) are offered at the testing center. These tests are for people who have not graduated from high school. To take this test, the applicant must not be currently enrolled in a regular high school and must meet the minimum age requirements. Examinations are offered each week in the Testing Center.

CLEP

The College Level Exam Program offers credits in the general education area. Credits may be earned for satisfactory scores on the General Examinations in English, Humanities, Social Sciences, Natural Sciences (Physical and Biological), and Subject Examinations (West Civilization II and some language tests). The Examinations are offered in the Testing Center.

TOEFL

Test of English as a Foreign Language (TOEFL) is given to evaluate the English proficiency of people whose native language is not English. The test uses a multiple choice format to measure the ability to understand North American English. This test is given at the Testing Center on scheduled dates throughout the year.

GRADUATE SCHOOL ADMISSION TESTS

Candidates applying to graduate programs are required to take the Graduate Record Program (GRE) or the Millers Analogy Test (MAT) as part of the admission requirement. The GRE is a scheduled test given at the Testing Center. The MAT is given by appointment at the Testing Center.

OFFICE OF VETERAN SERVICES

Programs at CEU are approved for veteran benefits. Veterans may obtain assistance at CEU's Office of Veteran Services located in the Academic Records Office. The Office of Veteran Services provides academic advisement, information on benefits, and tutorial assistance, and it coordinates with other departments on campus to provide needed information. The veteran must choose a course of study and take only those courses

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIO
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

which fulfill the graduation requirements. The Department of Veterans Affairs will pay for only those requirements, and not for courses that are audited, challenged or repeated (check with the Department of Veterans Affairs counselor for exceptions).

Benefits will be authorized only to individuals who are making satisfactory progress in their programs. A cumulative GPA of 2.0 must be maintained. Any veteran whose cumulative GPA falls below 2.0 will be put on probation for the next semester. Should the veteran fail to achieve a 2.0 GPA for the probationary term, CEU's Office of Veteran Services will terminate his or her certification effective the last day of class of the probationary term, and counseling and approval must be received from the Department of Veterans Affairs in order for their certification to be reinstated for any subsequent term.

Students who are dependents of veterans under the War Orphans Education Program, and who are entitled to benefits, should also contact CEU's Office of Veteran Services for enrollment certification and related information. For more information contact CEU's Office for Veteran Affairs at (435) 613- 5226 or 613-5205 or the Department of Veterans Affairs at 1-888-GIBILL1.

CONTINUING EDUCATION

College of Eastern Utah believes education is a process which continues from the time of birth through the retirement years. As a community college, College of Eastern Utah makes every effort to provide educational experiences to all those living in Eastern Utah, young or old.

The Division of Continuing Education cooperates with the other divisions of the College as well as various organizations and agencies within the community in making educational opportunities available to all persons in the College's service area. These opportunities are offered through the Evening School, Summer School, workshops, seminars, off campus programs, or special short courses with and without credit. CEU attempts to offer any desirable course that is requested providing resources are available and a qualified instructor can be located.

EVENING SCHOOL

Evening School offers courses of study for citizens of Eastern Utah who desire to attend college during evening hours. While many adults may take

advantage of our daytime on-campus offerings, we are aware that there are those who can only take advantage of the opportunities available during evening hours. On or off campus students need not pay extra for evening classes unless their total hours exceed 19. Full time students will be expected to pay tuition for special non-credit classes.

SUMMER SCHOOL

Two six and one-half week summer sessions are conducted during the months of May, June, July, and August. Students have the option of registering for courses in either of the two sessions.

Entering freshmen, transfer students, and international students must comply with regular admission procedures. Out of state students will not be assessed non-resident tuition during the summer sessions.

COOPERATIVE EDUCATION/ INTERNSHIPS PROGRAM

Cooperative Education is an opportunity for students to earn course credit by working in jobs that are directly related to their program majors in college.

Cooperative work experience provides students with a variety of on-the-job experiences which will help them acquire skills and relate classroom experiences to their career. The course is individualized: students set their own learning objectives in consultation with a faculty/coordinator and their employer, by which they are later evaluated.

Cooperative Education allows students to receive pay and gain experience before they graduate. To enroll, the student must be employed by a cooperating employer. Openings are available through the Career Services Office. A student who is already employed in a career area can enroll if the employer will allow the student to set valid learning objectives, and if the employer agrees to participate in the program. Contact the Career Service Office for a list of benefits received from this program.

Academic credit for cooperative work experience is granted according to the number of hours a student works during the semester. The amount of effort required to complete learning objectives should be commensurate with the number of credit hours granted.

A maximum number of Cooperative Education credits that can be applied toward graduation is 12. Cooperative Education courses can be identified within the catalog by the course heading followed by 2977 (ex. BCIS 2977, Cooperative Education).

STUDENT RIGHTS AND RESPONSIBILITIES

College of Eastern Utah is committed to policies of equal opportunity in employment and educational programs, and to allow all persons access to college programs regardless of sex, age, color, religion, national origin, handicap, marital status, handicap or veteran disability. The college operates in compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, other federal and state constitutional and statutory provisions. Students have the right to be admitted to college programs and activities and have their performance evaluated on the basis of legitimate program prerequisites and requirements.

I. POLICY STATEMENT

The College of Eastern Utah recognizes that students, as members of the College community, enjoy the freedom of speech and assembly, freedom of association, freedom of the press, right of petition, and right of due process.

As members of the College of Eastern Utah community students assume an obligation to conduct themselves in a manner compatible with the College's function as an educational institution and to comply with the laws enacted by federal, state, local governments and institutional policies. If this obligation is neglected or ignored by any student, the College must, in the interest of fulfilling its function, institute appropriate disciplinary action.

Article I: Definitions

1. The term College means College of Eastern Utah.
2. The term "student" includes all persons taking courses at the College, either full-time or part-time. Persons who withdraw after allegedly violating the Student Code, who are not officially enrolled for a particular semester/term but who have a continuing relationship with the College

or who have been notified of their acceptance for admission are considered "students" as are persons who are living in College residential halls, although not enrolled in this institution. This Student Code applies to all locations of the College.

3. The term "faculty member" means any person hired by the College to conduct classroom or teaching activities or who is otherwise considered by the College to be a member of its faculty.

4. The term "College official" includes any person employed by the College performing assigned administrative or professional responsibilities.

5. The term "member of the College community" includes any person who is a student, faculty member, College official or any other person employed by the College. A person's status in a particular situation shall be determined by the Vice President of Student Life or Dean of Students at San Juan Campus. (Wherever this policy refers to the Vice President of Student Life for the Price Campus, the Dean of Students at the San Juan Campus is substituted for incidences on the San Juan Campus).

6. The term "College premise" includes all land, buildings, facilities, and other property in the possession of or owned, used, or controlled by the College. College premises also include adjacent streets, sidewalks and public parks.

7. The term "organization" or "group" means any number of persons who have complied with the formal requirements for College registration.

8. The term "Student Conduct Board", means any person or persons authorized by the Student Conduct Administrator to determine whether a student has violated the Student Code and to recommend sanctions that may be imposed when a rules violation has been committed.

9. The term "Student Conduct Administrator" means a College official authorized on a case-by-case basis by the Vice President of Student Life to impose sanctions upon any student(s) found to have violated the Student Code. The Vice President of Student Life may authorize a Student Conduct Administrator to serve simultaneously as the Student Conduct Administrator and the sole member or one of the members of the Student Conduct Board. The Vice President of Student Life may authorize the same Student Conduct Admin-

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIO
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

istrator to impose sanctions in all cases.

10. The term "Appellate Board" means any person or persons authorized by the Vice President of Student Life or Dean of Students at the San Juan Campus, to consider an appeal from a Student Conduct Board's determination as to whether a student has violated the Student Code or from the sanctions imposed by the Student Conduct Administrator.

11. The term "shall" is used in the imperative sense.

12. The term "may" is used in the permissive sense.

13. The "Vice President of Student Life" is the person designated by the College President to be responsible for the administration of the Student Code.

14. The term "policy" means the written regulations of the College as found in, but not limited to, the Student Code, Residence Life Handbook, the College web page, the college computer use policy, and the general college catalog.

15. The term "cheating" includes, but is not limited to: (1) use of any unauthorized assistance in taking quizzes, tests, or examinations; (2) use of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; (3) the acquisition, without permission, of tests or other academic material belonging to a member of the College faculty or staff; (4) engaging in any behavior specifically prohibited by a faculty member in the course syllabus or class discussion.

16. The term "plagiarism" includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

17. The term "Complainant" means any person who submits a charge alleging that a student violated this Student Code. When a student believes that she/he has been a victim of another student's misconduct, the student who believes she/he has been a victim will have the same rights under this Student Code as are provided to the Complainant, even if another member of the College community submitted the charge itself.

18. The term "Accused Student" means any student accused of violating this Student Code.

Article II: Student Code Authority

1. The Student Conduct Administrator shall determine the composition of the Student Conduct Board and the Vice President of Student Life the Appellate Board.

2. The Vice President of Student Life shall develop policies for the administration of the student conduct system and procedural rules for the conduct of Student Conduct Board Hearings that are not inconsistent with provisions of the Student Code. (See Bylaw III, Conduct Board Hearing Script)

3. Decisions made by a Student Conduct Board and/or Student Conduct Administrator shall be final, pending the normal appeal process.

Article III: Proscribed Conduct

A. Jurisdiction of the College Student Code

The College Student Code shall apply to conduct that occurs on College premises, at College sponsored activities, and to off-campus conduct that adversely affects the College Community and/or the pursuit of its objectives. Each student shall be responsible for his/her conduct from the time of application for admissions through the actual awarding of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment (and even if their conduct is not discovered until after a degree is awarded). The Student Code shall apply to a student's conduct even if the student withdraws from school while a disciplinary matter is pending. The Student Conduct Administrator shall decide whether the Student Code shall be applied to conduct occurring off campus, on a case by case basis, in his/her sole discretion.

B. Conduct - Rules and Regulations

Any student found to have committed or to have attempted to commit the following misconduct is subject to the disciplinary sanctions outlined in Article IV:

1. Acts of dishonesty, including but not limited to the following:

1.a Cheating, plagiarism, or other forms of academic dishonesty.

1.b Furnishing false information to any College official, faculty member, or office.

1.c Forgery, alteration, or misuse of any College document, record, or instrument of identification.

2. Disruption or obstruction of teaching, research, administration, disciplinary proceedings, other College activities, including its public service functions on or off campus, or at other authorized non-College activities when the conduct occurs on College premises.

3. Physical abuse, verbal abuse, threats, intimidation, harassment, coercion, and/or other conduct which threatens or endangers the health or safety of any person. Physical abuse also includes sexual misconduct. Sexual misconduct involves:

3.a Deliberate touching of another's sexual parts without consent;

3.b Deliberate sexual invasion of another without consent;

3.c Deliberate constraint or incapacitation of another, without that person's knowledge or consent, so as to put another at substantially increased risk of sexual injury;

3.d Unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature that expressly or implicitly imposes conditions upon, threatens, interferes with, or creates an intimidating, hostile, or demeaning environment for an individual's: (1) academic pursuits; (2) College employment; (3) participation in activities sponsored by the College or organizations or groups related to the College, or (4) opportunities to benefit from other aspects of College life.

3.e Any sexual act that occurs without the consent of the victim, or that occurs when the victim is unable to give consent.

3.f Obscene or indecent behavior, which includes, but is not limited to, exposure of one's sexual organs or the display of sexual behavior that would reasonably be offensive to others.

3.g Conduct of a sexual nature that creates an intimidating, hostile, or offensive campus, educational environment, or irrelevant sexual or gender-based activities or comments.

3.h Apathy or acquiescence in the presence of sexual assault is not a neutral act. This will be considered a violation of this rule.

4. Attempted or actual theft of and/or damage to property of the College or property of a member of the College community or other personal or public property, on or off campus.

5. Hazing, defined as an act which endangers the mental or physical health or safety of a student, or which destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition for continued

membership in, a group or organization. The express or implied consent of the victim will not be a defense. Apathy or acquiescence in the presence of hazing is not a neutral act; they are violations of this rule. Hazing as defined in Utah Criminal Code 76-5-107.5.

6. Failure to comply with directions of College officials or law enforcement officers acting in performance of their duties and/or failure to identify oneself to these persons when requested to do so.

7. Unauthorized possession, duplication or use of keys or key cards to any College premises or unauthorized entry to or use of College premises.

8. Violation of any College policy, rule, or regulation published in hard copy or available electronically on the College website.

9. Violation of any federal, state or local law.

10. Use, possession, manufacturing, or distribution of marijuana, heroin, narcotics, or other controlled substances except as expressly permitted by law. (See College Policy 4 -15).

11. Use, possession, manufacturing, or distribution of alcoholic beverages, except as expressly permitted by College policy 4 - 13, or public intoxication. Alcoholic beverages may not, in any circumstance, be used by, possessed by, or distributed to any person under twenty-one years of age. A person's body is considered a container for alcoholic beverages.

12. Illegal or unauthorized possession of firearms, explosives, other weapons, or dangerous chemicals on College premises or use of any such items, even if legally possessed, in a manner that harms, threatens or causes fear to others.

13. Participating in an on-campus or off-campus demonstration, riot or activity that disrupts the normal operations of the College and/or infringes on the rights of other members of the College community; leading or inciting others to disrupt scheduled and/or normal activities within any campus building or area.

14. Obstruction of the free flow of pedestrian or vehicular traffic on College premises or at College sponsored or supervised functions.

15. Conduct that is disorderly, lewd, or indecent; breach of peace, or aiding and abetting, or procuring another person to breach the peace on College premises or at functions sponsored by, or participated in by, the College or members of the academic community. Disorderly Conduct includes but is not limited to: Any unauthorized use of electronic or other devices to make an audio or video record of any person while on College premises without his/her prior knowledge, or without his/her effective consent when such a recording is likely to cause injury or distress. This includes, but is not

GENERAL

Introduction
Statement of Policy
College Terminology
Admissions
Academic Policies
Financial Services
Scholarships
Student Services
Degree Requirements

PROGRAMS & COURSE OF STUDY

ACCT
ANTH
APPR
ART
AUTO
BCCM
BCIS
BIO
BUSN
CHEM
CJ
COMM
COST
CS
DANC
DSME
ECON
EDDT
EDUC
ELEC
EMMT
ENGL
ENGN
ESOL
FAML
GEO
GEOG
GHUM
HEAL
HETR
HIST
HYDR
LANG
MACH
MATH
MINT
MUSC
MUSM
NURS
PHED
PHIL
PHYS
POLS
PRE-PROF
PSY
RECR
SLSC
SOC
THEA
TRST
WELD
WILD

PEOPLE

limited to, surreptitiously taking pictures of another person in a gym, locker room, or restroom.

16. Theft or other abuse of computer facilities and resources, including but not limited to:

16.a Unauthorized entry into a file, to use, read, or change the contents, or for any other purpose.

16.b Unauthorized transfer of a file.

16.c Use of another individual's identification and/or password.

16.d Use of computing facilities and resources to interfere with the work of another student, faculty member of College official.

16.e Use of computing facilities and resources to send racially offensive, obscene or abusive messages.

16.f Use of computing facilities and resources to interfere with normal operation of the College computing system.

16.g Use of computing facilities and resources in violation of copyright laws.

16.h Any violation of the College Computer Use Policy.

17. Abuse of the Student Conduct System, including but not limited to:

17.a Failure to obey the notice from a Student Conduct Board or College official to appear for a meeting or hearing as part of the Student Conduct System.

17.b Falsification, distortion, or misrepresentation of information before a Student Conduct Board.

17.c Disruption or interference with the orderly conduct of a Student Conduct Board proceeding.

17.d Institution of a student conduct code proceeding in bad faith.

17.e Attempting to discourage an individual's proper participation in, or use of, the student conduct system.

17.f Attempting to influence the impartiality of the member of the Student Conduct Board prior to, and/or during the course of, the Student Conduct Board proceeding.

17.g Harassment (verbal or physical) and/or intimidation of a member of a Student Conduct Board prior to, during, and/or after a student conduct code proceeding.

17.h Failure to comply with the sanctions(s) imposed under the Student Code.

17.i Influencing or attempting to influence another person to commit an abuse of the student code system.

18. Students are required to engage in responsible social conduct that reflects credit upon the College community and to model good citizenship in any

community.

19. Intentionally setting off a fire alarm or reporting a fire or other emergency, or tampering with fire or other emergency equipment except when done with reasonable belief in the existence of the need thereof.

20. Violation of the Utah Indoor Clean Air Act, Rule R392-510 as effective February 1, 2000 and Utah Tobacco Laws 76-10-104 & 76-10-105.

21. Violation of State statutes regarding gambling.

22. Unauthorized fund-raising activities on behalf of the College.

23. Intent to defraud the College in any financial matter including but not limited to:

23.a Non-redemption of personal checks refused by a financial institution.

23.b Sale/resale of supplies, books, or equipment in violation of College agreements.

23.c Falsifying College financial records.

23.d Non-payment of tuition and fees as set forth in College policy.

23.e Attending College courses without properly registering to avoid payment of tuition and fees.

24. Bringing animals on campus except for those serving the disabled or when used for educational purposes.

25. Allowing minor children in college classrooms or laboratories without the professor's approval, or leaving children otherwise unattended at College sponsored events or functions.

C. Violation of Law and College Discipline

1 College disciplinary proceedings may be instituted against a student charged with conduct that potentially violates both the criminal law and this Student Code (that is, if both possible violations result from the same factual situation) without regard to the pendency of civil or criminal litigation in court or criminal arrest and prosecution. Proceedings under this Student Code may be carried out prior to, simultaneously with, or following civil or criminal proceedings off campus at the discretion of the Student Conduct Administrator. Determinations made or sanctions imposed under this Student Code shall not be subject to change because criminal charges arising out of the same facts giving rise to violation of College rules were dismissed, reduced, or resolved in favor of or against the criminal law defendant.

2 When a student is charged by federal, state, or local authorities with a violation of law, the College will not request or agree to special considerations for that individual because of his or her status as a student. If the alleged offense is also being processed

under the Student Code, the College may advise off-campus authorities of the existence of the Student Code and of how such matters are typically handled within the College community. The College will attempt to cooperate with law enforcement, whether on or off campus and other agencies in the enforcement of criminal law on campus and in the conditions imposed by criminal courts for the rehabilitation of student violators (provided that the conditions do not conflict with campus rules or sanctions). Individual students and other members of the College community, acting in their personal capacities, remain free to interact with governmental representatives as they deem appropriate.

Article IV: Student Conduct Code Procedures

A. Charges and Student Conduct Board Hearings

1. Any member of the College community may file charges against a student for violations of the Student Code. A charge shall be prepared in writing and directed to the Student Conduct Administrator. Any charge should be submitted as soon as possible after the event takes place, preferably within 30 days. Informal resolution may occur through verbal procedures without a written charge to the Student Conduct Administrator.

2. The Student Conduct Administrator may conduct an investigation to determine if the charges have merit and/or if they can be disposed of administratively by mutual consent of the parties involved on a basis acceptable to the Student Conduct Administrator. Such disposition shall be final and there shall be no subsequent proceedings. If the charges are not admitted and/or cannot be disposed of by mutual consent, the Student Conduct Administrator may later serve in the same matter as the Student Conduct Board or a member thereof. If the student admits violating institutional rules, but sanctions are not agreed to, subsequent process, including a hearing if necessary, shall be limited to determining the appropriate sanctions(s).

3. All formal charges shall be presented to the Accused Student in written form. The Complainant will also be notified of these charges as permitted under FERPA/GRAMA. A time shall be set for a Student Conduct Board Hearing, not less than five nor more than fifteen calendar days after the student has been notified. Maximum time limits for scheduling of Student Conduct Board Hearings may be extended at the discretion of the

Student Conduct Administrator.

4. Student Conduct Board Hearings shall be conducted by a Student Conduct Board according to the following guidelines except as provided by Article IV(A)(7) below:

4.a Student Conduct Board Hearings normally shall be conducted in private.

4.b The Complainant, Accused Student and their advisors, if any, shall be allowed to attend the entire portion of the Student Conduct Hearing at which information is received (excluding deliberations). Admission of any other person to the Student Conduct Board Hearing shall be at the discretion of the Student Conduct Board and/or its Student Conduct Administrator.

4.c In Student Conduct Board Hearings involving more than one Accused Student, the Student Conduct Administrator, at his or her discretion, may permit the Student Conduct Board Hearings concerning each student to be conducted either separately or jointly.

4.d The Complainant and the Accused Student have the right to be assisted by an advisor they choose, at their own expense. The advisor must be a member of the College community and may not be an attorney. The Complainant and/or Accused Student is responsible for presenting his or her own information, and therefore, advisors are not permitted to speak or to participate directly in any Student Conduct Board Hearing before a Student Conduct Board. A student should select as an advisor a person whose schedule allows attendance at the scheduled date and time for the Student Conduct Board Hearing because delays will not normally be allowed due to the scheduling conflicts of an advisor. If an Accused Student is also the subject of a pending subsequent criminal matter arising out of the same circumstances, she/he may be allowed to have an attorney serve as his/her advisor, at his/her own expense, to behave in the same manner as any other advisor.

5. The Complainant, the Accused Student and the Student Conduct Board may arrange for witnesses to present pertinent information to the Student Conduct Board. The College will try to arrange the attendance of possible witnesses who are members of the College community, if reasonably possible, and who are identified by the Complainant and/or Accused Student at least two workdays prior to the Student Conduct Board Hearing. Witnesses will provide information to and answer questions from the Student Conduct Board. Questions may be suggested by the Accused Student and/or Complainant to be answered by each other or by other witnesses. This will be conducted by the Student Conduct Board

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIO
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

with such questions directed to the chairperson of the Student Conduct Board, rather than to the witness directly. This method is used to preserve the educational tone of the hearing and to avoid creation of an adversarial environment. Questions of whether potential information will be received shall be resolved at the discretion of the chairperson of the Student Conduct Board.

5.a Pertinent records, exhibits, and written statements (including Student Impact Statements) may be accepted as information for consideration by the Student Conduct Board at the discretion of the chairperson.

5.b All procedural questions are subject to the final decision of the chairperson of the Student Conduct Board.

5.c After the portion of the Student Conduct Board Hearing concludes in which all pertinent information has been received, the Student Conduct Board shall determine (by majority vote if the Student Conduct Board consists of more than one person) whether the Accused Student has violated each section of the Student Code which the student is charged with violating.

5.d The Student Conduct Board's determination shall be made on the basis of whether it is more likely than not that the Accused Student violated the Student Code.

5.e Formal rules of process, procedures, and/or technical rules of evidence, such as are applied in criminal court, are not used in Student Code proceedings.

6. There shall be a single verbatim record, such as a video/audio tape recording, of all Student Conduct Board Hearings before a Student Conduct Board (not including deliberations). Deliberations shall not be recorded. The record shall be the property of the College.

7. If an Accused Student, with notice, does not appear before a Student Conduct Board Hearing, the information in support of the charges shall be presented and considered even if the Accused Student is not present.

8. The Student Conduct Board may accommodate concerns for the personal safety, well-being, and/or fears of confrontation of the Complainant, Accused Student, and/or other witness during the hearing by providing separate facilities, by using a visual screen, and/or by permitting participation by telephone, videophone, closed circuit television, video conferencing, videotape, audio tape, written statement, or other means, where and as determined in the sole judgment of the Student Conduct Administrator to be appropriate

A. Sanctions

1. The following sanctions may be imposed upon any student found to have violated the Student Code:

1.a Warning - A notice in writing to the student that the student is violating or has violated institutional regulations.

1.b Probation - A written reprimand for violation of specified regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to violate any institutional regulation(s) during the probationary period.

1.c Loss of Privileges - Denial of specified privileges for a designated period of time.

1.d Fines - Previously established and published fines may be imposed.

1.e Restitution - Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.

1.f Discretionary Sanctions - Work assignments, essays, service to the College, or other related discretionary assignments.

1.g Residence Hall Suspension - Separation of the student from the residence halls for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.

1.h Residence Hall Expulsion - Permanent separation of the student from the residence halls.

1.i College Suspension - Separation of the student from the College for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.

1.j College Expulsion - Permanent separation of the student from the College.

1.k Revocation of Admission and/or Degree - Admission to or a degree awarded from the College may be revoked for fraud, misrepresentation, or other violation of College standards in obtaining the degree, or for other serious violations committed by a student prior to graduation.

2. Withholding Degree. The College may withhold awarding a degree otherwise earned until all sanctions imposed, if any are completed.

3. More than the sanctions listed above may be imposed for any single violation.

4. Other than College expulsion or revocation or withholding of a degree, disciplinary sanctions shall not be made part of the student's permanent academic record. Upon graduation, the student's disciplinary record may be expunged of disciplinary actions other than residence hall expulsion, College suspension, College expulsion, or revocation or withholding of a degree, upon application to the

Student Conduct Administrator. Cases involving the imposition of sanctions other than residence hall expulsion, College suspension, College expulsion or revocation or withholding of a degree shall be expunged from the student's confidential record five years after final disposition of the case, as petitioned by the student affected. In situations involving both an Accused Student(s) (or group or organization) and a student(s) claiming to be the victim of another student's conduct, the records of the process and of the sanctions imposed, if any, shall be considered to be the education records of both the Accused Student(s) and the student(s) claiming to be the victim because the educational career and chances of success in the academic community of each may be impacted.

5. The following sanctions may be imposed upon groups or organizations.

5.a. Those sanctions listed above in article IV (B)(1)(a)-(f)

5.b. Loss of selected rights and privileges for a specified period of time

5.c. Deactivation. Loss of all privileges, including College recognition, for a specified period of time.

6. In each case in which a Student Conduct Board determines that a student and/or group or organization has violated the Student Code, the sanction(s) shall be determined and imposed by the Student Conduct Administrator. In cases in which persons other than, or in addition to, the Student Conduct Administrator have been authorized to serve as the Student Conduct Board, the recommendation of the Student Conduct Board shall be considered by the Student Conduct Administrator in determining and imposing sanctions. The Student Conduct Administrator is not limited to sanctions recommended by members of the Student Conduct Board. Following the Student Conduct Board Hearing, the Student Conduct Board through the Student Conduct Administrator shall advise the Accused Student, group and/or organization (and a complaining student who believes she/he was the victim of another student's conduct) in writing of its determination and of the sanction(s) imposed, if any.

B. Interim Suspension

1. In certain circumstances, the Dean of Students, or a designee, may impose a College or residence hall suspension prior to the Student Conduct Hearing before a Student Conduct Board.

1.a Interim suspension may be imposed only: a) to ensure the safety and well-being of members of the College community or

preservation of College property; b) to ensure the student's own physical or emotional safety and well-being; or c) if the student poses an ongoing threat of disruption of, or interference with, the normal operations of the College.

2 During the interim suspension, a student shall be denied access to the residence halls and/or to the campus (including classes) and/or all other College activities or privileges for which the student might otherwise be eligible, as the Dean of Students at the San Juan Campus or the Student Conduct Administrator may determine to be appropriate.

3. The interim suspension does not replace the regular process, which shall proceed on the normal schedule, up to and through a Student Conduct Board Hearing, if required.

4. The interim suspension will be issued to the student in writing and the reasons for the suspension delineated. The notice will include the time, date, and place of the subsequent hearing at which the student may show cause why his or her continued presence on the campus does not constitute a threat and at which they may contest whether a campus rule was violated.

5. During interim suspension, the student will be subject to arrest for trespassing if the suspension is violated.

C. Appeals

1. A decision reached by the Student Conduct Board or a sanction imposed by the Student Conduct administrator may be appealed by the Accused Student(s) or Complainant(s) to an Appellate Board within five school days of the decision. Such appeals shall be in writing and shall be delivered to the Student Conduct Administrator or his or her designee.

2. Except as required to explain the basis of new information, an appeal shall be limited to a review of the verbatim record of the Student Conduct Board Hearing and supporting documents for one or more of the following purposes:

2.a To determine whether the Student Conduct Board Hearing was conducted fairly in light of the charges and information presented, and in conformity with prescribed procedures giving the complaining party a reasonable opportunity to prepare and to present information that the Student Code was violated, and giving the Accused Student a reasonable opportunity to prepare and to present a response to those allegations. Deviations from designated procedures will not be a basis for sustaining an appeal unless significant prejudice results.

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIO
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

2.b To determine whether the decision reached regarding the Accused Student was based on substantial information, that is, whether there were facts in the case that, if believed by the fact finder, were sufficient to establish that a violation of the Student Code occurred.

2.c To determine whether the sanction(s) imposed were appropriate for the violation of the Student Code which the student was found to have committed.

2.d To consider new information, sufficient to alter a decision or other relevant facts not brought out in the original hearing, because such information and/or facts were not known to the person appealing at the time of the original Student Conduct Board Hearing.

3. If an appeal is upheld by the Appellate Board, the matter shall be returned to the original Student Conduct Board and Student Conduct Administrator for re-opening of Student Conduct Board hearing to allow reconsideration of the original determination and/or sanction(s). If an appeal is not upheld, the matter shall be considered final and binding upon all involved.

Article V: Interpretation and Revision

A. Any questions of interpretation or application of the Student Code shall be referred to the Vice President of Student Life for the Price Campus or the Dean of Students at the San Juan Campus or his or her designee for final determination.

B. The Student Code shall be reviewed every three years under the direction of the Vice President of Student Life for the Price Campus or the Dean of Students at the San Juan Campus.

Bylaws

I. Membership of Student Conduct Board

The membership of the Student Conduct Board is comprised of one or more members of the College Community and is designed to hear cases under the student code system, especially the more serious cases.

1. When the Student Conduct Board consists of more than the Student Conduct Administrator it may constitute five members, one from the faculty and four students

2. The faculty member of Student Conduct Board shall be selected by the college academic divisions on an academic year rotation. The faculty Student Conduct Board member may serve for two years before the required division rotation if the faculty member so desires and the division Dean approves of the reappointment.

3. The student members of the Student Conduct Board shall be selected from ten students who have been approved by the Associated Students of the College of Eastern Utah (ASCEU) Executive Board or ASCEU San Juan.

3.a The student members will be trained by the Student Conduct Administrator prior to participating in a Student Conduct Board Hearing.

3.b The ASCEU Student Advocate is, by virtue of his/her position, always a member of the Student Conduct Board. The ASCEU Student Advocate will chair the Student Conduct Board unless a conflict of interest exists. In case of a conflict of interest, the Student Conduct Board Members will select an alternative chair. At the San Juan Campus another member of the Executive Board, in the absence of a Student Advocate, will fulfill this role.

II Membership of the Appellate Board

The Appellate Board shall consist of the Executive Board of ASCEU Leadership, excluding the Student Advocate and Executive Assistant. The Vice President for Student Life or Dean of Students at the San Juan Campus will be a member of and chair the Appellate Board.

III. Conduct Board Hearing Script

The Conduct Board Hearing Script is designed to provide a model to reflect the procedures outlined in the Student Code. The script provides an outline to be followed during the Student Conduct Board Hearing so that the necessary procedural steps may be followed without intervention by the Student Conduct Administrator. The process is consciously designed for the process of determining facts about student conduct not so that it models a criminal prosecution because that is contrary to creating the desired educational atmosphere. It is tailored to fit the circumstances of what is to be heard and the educational mission that is to be accomplished.

I.A Pre-Student Conduct Board Hearing of the Student Conduct Board Without the Parties Present

It can be useful for the Student Conduct Administrator to conduct a meeting with the members of the Student Conduct Board prior to the beginning of the Student Conduct Board's Student Conduct Board Hearing without the parties present. Issues to be considered during this meeting include:

- A1. A review of any written material.
- A2. A review of procedures to be followed during the Student Conduct Board Hearing.
- A3. A discussion of any potential for bias on the part of any Student Conduct Board member.

I.B Student Conduct Board Hearing Script

Begin the transcript keeping device.

Good morning/afternoon, my name is _____, and I will be serving as the chair of the Student Conduct Board. My role is to oversee the Student Conduct Board Hearing that will be conducted today.

Please note that today's Student Conduct Board Hearing is being video/audio tape recorded. This recording represents the sole official verbatim record of the Student Conduct Board Hearing and is the property of the college.

At this time, I will ask the members of the Student Conduct Board to introduce themselves.

Would the Accused Student(s) introduce himself/herself (themselves).

Would the Accused Student's advisor introduce himself/herself (if present)?

Would the Complainant introduce himself/herself?

Would the Complainant's advisor introduce himself/herself (if present)?

Would the individuals who are here today as possible witnesses introduce themselves?

If the Complainant or the Accused Student has an advisor read the following statement. The role of the advisor during this Student Conduct Board Hearing is limited. It reflects that this process is not a courtroom proceeding but is part of the institution's programs that are designed to provide a good living/learning environment for all members of the academic community. An advisor may not question witnesses or make statements before the Student Conduct Board. The only appropriate role for the advisor is to provide advice to the student who has requested his/her presence in a manner which does not disturb the proceedings of the Student Conduct Board. If an advisor fails to act in accordance with the procedures of the Student Conduct Board, he/she will be barred from these proceedings.

I would like to remind everyone participating in this Student Conduct Board Hearing that falsification, distortion, or misrepresentation before the Student Conduct Board is a violation

of the Student Code. Any person who abuses the Student Code System in this way may face disciplinary charges for that violation.

Witnesses, other than the Accused Student and the Complainant, are present in the Student Conduct Board Hearing only while offering their information. Would all witnesses, other than the Accused Student and the Complainant, please leave the Student Conduct Board Hearing room and wait outside? You will be asked to reenter the Student Conduct Board Hearing to offer your testimony at an appropriate time.

Before we proceed, are there any questions?

The Accused Student and the Complainant may challenge any member of the Student Conduct Board for bias if you believe that he or she cannot be fair in this Student Conduct Board Hearing.

Does the Accused Student wish to challenge any member of the Student Conduct Board for bias?

Does the Complainant wish to challenge any member of the Student Conduct Board for bias? (If so, the student should be asked to explain what might prevent the member from participating fairly in the Student Conduct Board Hearing and the chair may then recess the Student Conduct Board Hearing briefly to consider and to decide the challenge).

The Student Conduct Board is considering charges which have been brought against (name the Accused), the Accused Student, by (name the complainant), the Complainant in today's Student Conduct Board Hearing.

Under the Student Code, (name the Accused), the Accused Student, has been charged with the following violation(s) of the Student Code:

The Student Conduct Board Chair reads each of the violations of the Student Disciplinary Code which the Accused Student is alleged to have violated.

Would the Accused Student please respond to each of the charges which I have just read indicating whether you accept responsibility for violating this provision of the Student Code?

If the Accused Student does accept responsibility for violating each of the provisions of the Student Code listed above, then the Student Conduct Board Hearing shall proceed with the presentation of information limited to that which should

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIO
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

be considered in the imposition of sanctions.

If the Accused Student does not accept responsibility for violating each of the provisions of the Student Code listed above, then the Student Conduct Board Hearing shall continue.

At this time, we will begin the portion of the Student Conduct Board Hearing during which information is presented for consideration in determining if the Accused Student has or has not violated the Student Code.

The Complainant and Accused Student will be provided the opportunity to share introductory remarks which should not exceed five minutes. You are not required to do so. If you have prepared an Impact Statement in writing or wish to make one orally, you may do so at this time.

Are there any questions before we proceed with any introductory remarks?

Would the Accused Student in this case like to make introductory remarks? If so, please proceed.

At this time, the Student Conduct Board will hear witnesses offer testimony for consideration in determining if the Accused Student has or has not violated the Student Code. The Student Conduct Board will begin by calling witnesses to present testimony. After the Student Conduct Board has called witnesses it considers appropriate, the Complainant, followed by the Accused Student, will be afforded the opportunity to call additional witnesses.

The members of the Student Conduct Board will have the opportunity to question each witness. Witnesses called by the Student Conduct Board may be questioned by the Complainant, followed by the Accused Student, after the Student Conduct Administrator may question the witness.

Once all witnesses have been called, the Complainant will have the opportunity to provide a closing statement. Following the Complainant's closing statement; the Accused Student will have the opportunity to present a closing statement. After the closing statements of the Complainant Student and the Accused Student, the Student Conduct Administrator may present a recommendation to the Student Conduct Board for sanctions to be imposed, or for the complaint to be dismissed/reduced.

The Student Conduct Board Chair will then dismiss the Complainant Student, the Accused Student, Advisors, Witnesses, and all others from the hearing. The transcription device will be turned off and the committee will deliberate on the information presented. The Student Conduct Board may recall the Complainant Student, the Accused Student, the Student Conduct Administrator or a witness for clarification of testimony.

IV. Documentation Form for violation of the Student Conduct Code

If you wish to file a complaint or to report a violation of the Code of Conduct, , please contact the Dean of Students for the proper form.

PARKING REGULATIONS

Under authority granted to College of Eastern Utah by Utah State Code 53-B-103, and in concert with the CEU Office of Campus Police, and a committee comprised of CEU representatives: police, facilities, administration, faculty, staff and students, the college hereby establishes the following policy to regulate parking and the movement of motorized vehicles on campus.:

I. Purpose - These regulations are designed to provide for the orderly use of limited parking for the benefit of the students, friends, and patrons of the college. The objectives of this policy are to help:

1. Regulate the flow of traffic on the CEU campus.
2. Manage access for the most efficient use of limited parking spaces.
3. Ensure access for emergency equipment at all times.
4. Promote the safety of all campus patrons.
5. To comply with federal and state regulations.

II. Policy The following policies will be implemented year-round.

A. Summary of Parking Regulations - CEU is not responsible for theft/damage to vehicles parked on campus. The enforcement of this policy shall be the responsibility of the CEU Office of Campus Police.

1. Parking of vehicles on the CEU campus is on a first come, first serve basis.
2. Each driver is responsible for properly parking on campus.
3. The College is not obligated to provide parking for all vehicles entering campus. Requests for parking exceptions must be authorized by the parking committee and will be based on the scope of resources and available sites.

B. Traffic on Campus - The interior of the CEU campus is restricted to the following vehicle traffic:

1. Emergency access (ambulance, fire trucks, police, etc.)
2. Physical plant related service and maintenance vehicles by permit with time restrictions (see Section II, C, for further details).
3. Vehicles used for delivery purposes where other delivery options are not readily available, by permit with time restrictions (see Section II, C, for further details).

C. Authorized Special Event/Short Term Parking Permits - There are designated areas of

the College campus that require a permit. Special permits are issued by the Office of Facilities Management. Permits are required for the following purposes:

1. Vendors
2. Deliveries
3. Service Vehicles
4. Special Programs and Events
5. Cosmetology Patrons - Permits

for Cosmetology patrons are required for parking in designated cosmetology locations and must be visible from the front of the vehicle. Permits can be obtained from the receptionist in the Cosmetology department.

6. Handicapped Parking. A valid permit must be displayed at all times on either:

- a. Handicapped license plate
- b. Handicapped permit suspended from mirror

7. ADA Parking for CEU Employees and Students

- a. Employees may request parking accommodations from the Office of Human Resources.
- b. Students may request parking accommodations through the Disability Resource Center.

D. Parking Violations - The following is a list of most common parking violations. This list is not inclusive and may change in accordance with State and local traffic laws.

1. Unlawful parking in a handicap space
2. Blocking or parking in roadway
3. Parking in a "No Parking" zone
4. Extended parking in a loading zone (more than 15 minutes)
5. Parking in a fire lane/red zone
6. Blocking a fire hydrant
7. Parking on a sidewalk
8. Taking two or more stalls
9. Failure to obey a traffic control device
10. Abandoned vehicles
11. Use of fraudulent permits
12. Parking without proper permit

E. Impound Policy - Policy Authority for Moving Illegally Parked Vehicles - Whenever any police officer finds a vehicle parked or standing upon a street, or upon any property owned or controlled by College of Eastern Utah, and such vehicle is creating a danger to persons or property or is in violation of this parking policy, the officer is authorized to move such vehicle, or require the driver or other person in charge of the vehicle to move the same, to a position which resolves the situation.

F. Fines for Violations - The following fines will be imposed for ticketed violations.

1. Use of Fraudulent Permit: \$100

GENERAL

- Introduction
- Statement of Policy
- College Terminology
- Admissions
- Academic Policies
- Financial Services
- Scholarships
- Student Services
- Degree Requirements

PROGRAMS & COURSE OF STUDY

- ACCT
- ANTH
- APPR
- ART
- AUTO
- BCCM
- BCIS
- BIO
- BUSN
- CHEM
- CJ
- COMM
- COST
- CS
- DANC
- DSME
- ECON
- EDDT
- EDUC
- ELEC
- EMMT
- ENGL
- ENGN
- ESOL
- FAML
- GEO
- GEOG
- GHUM
- HEAL
- HETR
- HIST
- HYDR
- LANG
- MACH
- MATH
- MINT
- MUSC
- MUSM
- NURS
- PHED
- PHIL
- PHYS
- POLS
- PRE-PROF
- PSY
- RECR
- SLSC
- SOC
- THEA
- TRST
- WELD
- WILD

PEOPLE

2. Parking in a Fire Lane/Red Zone: \$100
3. Parking in handicapped Zone/Stall: \$75
4. All other Violations: \$25

G. Payment for Violations - Whenever any vehicle has been parked in violation of any provisions of any ordinance prohibiting or restricting parking, the person in whose name such vehicle is registered shall be prima facie responsible for such violation and subject to the penalty therefore:

1. Fines must be paid within seven calendar days from the date of the citation. On the eighth, the citation becomes delinquent and the penalty doubles.

2. After the twenty days of delinquency, a hold will be placed on student records, graduation, diplomas, transcripts and grades, and the fine will be turned over to Small Claims Court, (an additional filing fee will assessed at that time).

3. Fines for violations may be paid in person at the Cashier's Office in the Jennifer Leavitt Student Center or by mail to:

College of Eastern Utah
Business Office/Cashier
451 East 400 North
Price, Utah 84501

4. After three unpaid violations, the vehicle is subject to impound and assessing of an additional impound charge. All penalties must be cleared before impound will be released.

H. Parking Violation Appeals

1. Fines must be paid before an appeal is filed.

2. Violations may be appealed by contacting 613-5677

3. Appeals must be made in person within seven calendar days from the date of the citation.